

BOARD OF PARK COMMISSIONERS  
MINUTES – March 6, 2018 4:00 PM  
COUNCIL CHAMBERS

The meeting was called to order by Mr. Kappers, President.

Members of the Board Present:            Alan Kappers, President  
    Levi Fox, Vice-President  
    Susan Westfall, Secretary

Others Present:                                Jeremy Drake, Park Superintendent  
    Ken Green, Director of Golf (Retired)  
    Kyler Booher, Director of Golf  
    Mayor Michael L. Beamish  
    Patrick Titterington, Director of Public Service and Safety  
    Member of Council, John Terwilliger  
    Thomas Funderburg, Asst. Director Public Service & Safety  
    Sue Knight, Administrative Asst.  
    City staff  
    Citizens

The following minutes were approved by unanimous voice votes:

|               |                                  |  |
|---------------|----------------------------------|--|
| Jan. 17, 2018 | Joint Meeting w/Recreation Board | Motion by Mrs. Westfall, second by Mr. Fox |
| Feb. 6, 2018  | Regular Meeting                  | Motion by Mrs. Westfall, second by Mr. Fox |
| Feb. 10, 2018 | Special Meeting                  | Motion by Mrs. Westfall, second by Mr. Fox |

**INTRODUCTION:**

Ken Green introduced Kyler Booher, appointed as Director of Golf effective March 5, 2018. Mr. Booher stated he is honored to be part of the Troy community and looks forward to his position with Miami Shores.

**REPORTS:**

- Park Superintendent Jeremy Drake had submitted a report (copy attached to original minutes). Mr. Drake further commented:
  - Bruns Construction has commenced the work to install the Troy Aviation Markers at the Senior Citizens Center.
  - He requests the Board appoint David Brown to the vacant position of Laborer. Upon motion of Mrs. Westfall, seconded by Mr. Fox, the Board approved the appointment of David Brown as Park Department Laborer subject to him successfully completing all pre-employment requirements.
- Mr. Fox asked about the work being done by two park employees at the Police Department, as mentioned in Mr. Drake's report. Mr. Drake commented that the employees are renovating the report room and constructing a storage area, and that during the winter months he can allow other departments to use these two employees on a part-time basis, but during the growing/mowing season the work load will not allow the assistance to other departments.
- Mr. Green had submitted a report (copy attached to original minutes). He further commented:
  - With the Club House to be closed 9-1 for the renovation project, and as the club storage area will therefore not be available for 1/3 of the season, he suggested the club storage fee be set at \$40 instead of \$60 for the 2018 golf season. A motion was made by Mr. Kappers, seconded by Mrs. Westfall, to set the 2018 club storage fee at \$40 for the season. Motion passed by unanimous vote.

- Thanked the Park Department for the removal of trees/stumps in an area where a driving range is proposed to be located.
- Thanked the Park Department for work on the maintenance barn that eliminated the need to consider major work to that structure. He noted that some work to the maintenance barn will be requested for funding in 2019.
- Regarding new tee signs with advertising, which could result in \$15-17K in revenue, Mr. Kappers commented that three local municipal courses were contacted and have not allowed such advertising. Mr. Kappers advised Mr. Booher that the Board would like his opinion on the subject. It was noted that the Law Director has advised that if the Board wishes to consider this, there must be an RFP issued for quotes based on specifications. Mr. Kappers commented that it may be necessary to check with the Director of Law to find out the ability of the Board to restrict advertising.
- Regarding the Planning Commission report, Mr. Kappers advised that the Commission had recommended to Council accepting additional right of way along Wilson Road and, when he asked, was advised that this area would be maintained by the Street Department, and that was confirmed by the City Engineer.

**NEW BUSINESS:**

**-Recommendation to City Council regarding the Miami Shores Golf Course Club House Renovation Project.**

Mr. Green, with assistance from the City Engineer, presented information related to the interior and exterior changes, noting:

- Total roof line and truss replacement, adding insulation, improving energy efficiency, and eliminating water penetration issues;
- Upgrading electrical, plumbing, HVAC, IT, and security components to meet current codes and be more efficient;
- Interior renovation/reconfiguring to provide additional multi-purpose space and revised kitchen capabilities, furniture and fixtures; dining area is estimated to seat a maximum of 120; dining area can be partitioned for use by groups/organizations; golfers can enter the dining area off the course and not interfere with other dining uses; on routine days the kitchen can be operated by one person; interior layout will be easy to follow and use;
- Landscaping and expanded porch area across the building face for increased outdoor dining and gathering areas;
- If it is more economically, elements of the project may be authorized separate from the main renovation project, but with all costs within the authorization requested.

Mr. Titterington commented that funds for the project were included in the 2018 budget from available fund balances.

Mr. Kappers was advised that a shower facility is not included in the project. Mr. Green commented that in 14 years he has had only one inquiry regarding a shower. Mr. Booher stated he would consider a shower facility an unnecessary amenity for a municipal golf course.

A motion was made by Mrs. Westfall, seconded by Mr. Fox, to recommend to Troy City Council that the bidding of the Miami Shores Golf Course Club House Renovation Project be authorized at a cost not to exceed \$1.71 million. Motion passed by unanimous roll call vote.

-Mayor Beamish provided the Board with the results of a City survey completed by the members of the Mayors Youth Council.

-Recognition of Mr. Green. Mayor Beamish and Mr. Kappers presented a plaque to Mr. Green in recognition of Mr. Green's 14 years of service to the City as Director of Golf. Mr. Green was thanked for his work on behalf of Miami Shores and in promoting the game of golf. Mr. Green stated that he would be available to help Mr. Booher through the renovation process or otherwise as needed, and he thanked the City for the opportunity of serving as Director of Golf.

-Resignation of Mr. Fox. Mr. Fox stated he would be moving outside the corporate limits of the City by the end of the month, and would be submitting his resignation from the Board of Park Commissioners to the Mayor following this meeting. (Appointees to the Board are required to be residents of the City by the ORC and Codified Ordinances.) Mr. Fox stated his appreciation for being able to serve on the Board and serving the City, and commented that he would continue to be involved in the community. Mr. Fox was thanked for his service on the Board.

There being no further business, upon motion of Mr. Fox, seconded by Mrs. Westfall, by unanimous voice vote, the Board adjourned at 4:39 PM.

Respectfully submitted,