

BOARD OF PARK COMMISSIONERS
MINUTES – June 4, 2019 4:00 PM
COUNCIL CHAMBERS

The meeting was called to order by Mr. Kappers, President.

Members of the Board Present: Mr. Alan Kappers, President
Mr. Jordan Emerick, Vice-President
Mrs. Susan Westfall, Secretary

Others Present: Jeremy Drake, Park Superintendent
Kyler Booher, Director of Golf
Ken Siler, Recreation Director
Patrick Titterington, Director of Public Service and Safety
Sue Knight, Administrative Asst.
City staff

The minutes from the May 7, 2019 Board of Park Commissioners meeting were approved by unanimous voice vote following a motion by Mr. Emerick, seconded by Mrs. Westfall.

REPORTS:

- Park Superintendent Jeremy Drake had submitted a report (copy attached to original minutes). Mr. Drake noted that his report looks different than in the past due to a new system the Park Department is now using to track assets. The report is very nice because it shows a snap shot of the daily work staff performs along with hours to complete and dollars spent. Mr. Kappers asked if they could search the asset tracking system for specific projects, for example the showmobile. Mr. Drake stated if you search Special Events within the report, it will show all the jobs performed in regards to the showmobile. Mr. Drake noted that staff is happy with the results after one month of using the report and will continue. The Park Department installed a new spiral slide at Community Park this spring. Before installation of the slide, all the bar codes for the slide were scanned into the asset tracking system so now there is electronic tracking of all the information. Mr. Kappers stated he really likes the view of this report and wants to see it used in the future. Lastly, Mr. Drake noted that he received a report from the Mayor's Youth Council stating "What they like about Troy" and "What can be improved". One of the top items listed on "What can be Improved" is the skatepark. The Park Department is going to start moving the ramps around at the skatepark this coming week so hopefully the skate boarders in the community will appreciate the changes that will be made.
- Mr. Siler had submitted a report (copy attached to original minutes). He noted the Troy Aquatic Park is open and everything is going well. Membership sales are close to the 2018 summer season. Hobart Arena has the ice down and the summer ice programs have begun.
- Mr. Booher had submitted a report (copy attached to original minutes). Mr. Booher reported a construction update. Staff is now working out of the new clubhouse building. Technology is the last step of the move and they are working through everything. The Shoreline is open and everything has gone smooth. Landscaping the outside of the building has started but it is weather dependent. There will be a ribbon cutting on June 18, 4:00 pm to 7:00 pm, for the public to attend. Mr. Booher noted staff opened all fairways for golf cart travel and the fungus growth from last year is very minimal so everything is getting back to where it needs to be with the course. All feedback has been positive and staff is looking forward to serving the public.

NEW BUSINESS:

- Memorandum of understanding review – Mr. Titterington explained the agreement between the Recreation Board and the Board of Park Commissioners is to help with shared staffing that both boards oversee. The manager of the concessions is a Recreation Board employee, works for Mr. Siler and The Shoreline concession employee have the one set of rules for all employees to follow for their employment. The Recreation Board supervision and agreement of the Board of Park Commissioners, the document is finalized. Mr. Siler stated the Recreation Board will review and sign the document at their next meeting on June 19. A motion was made by Mr. Emerick, seconded by Mrs. Westfall to approve the document, motion passed by unanimous vote.

There being no further business, upon motion of Mr. Kappers, seconded by Mrs. Westfall, by unanimous voice vote, the Board adjourned at 4:17 PM.

Respectfully submitted,