

BOARD OF PARK COMMISSIONERS
MAY 5, 2020

Topic: 5-5-2020 Park Board Regular Meeting
Time: May 5, 2020 04:00 PM Eastern Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/85417995454>

Meeting ID: 854 1799 5454

Please note the following:

1. City Hall will be closed to the public during these meetings
2. The meetings may be televised live on the City's Facebook page (subject to the technological capability)
3. The public can submit questions or comments on any item in advance of the meeting by submitting them to sue.knight@troyohio.gov. Questions or comments are to be submitted no later than noon, the day of the meeting

Notes for Park Board Members:

1. Members should be un-muted (unless there are background noises that would be picked up on audio)
2. Everyone else is asked to stay muted unless called upon
3. Please be aware that once you join the meeting you are on video

BOARD OF PARK COMMISSIONERS

Tuesday, May 5, 2020

4:00 pm

Call to Order: President – Mr. Kappers

Roll Call: Mr. Kappers
Mr. Emerick
Mrs. Westfall

Approve Minutes: March 3, 2020 Board of Park Commissioners Meeting Minutes

Reports: Jeremy Drake, Park Superintendent (Report Attached)
Ken Siler, Recreation Director (Report Attached)
Kyler Bocher, Director of Golf (Report Attached)
Mr. Kappers, Planning Commission Report

Old Business:

New Business: Provide a recommendation to Council regarding a request of CSX to grant an easement at Waco Park related to the installation of a three-phase service to ConAgra Foods related to the current expansion at ConAgra Foods

Discussion:

Other:

Executive Session: Recess into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

Executive Session by motion, second, roll call vote

Return to Regular Session: By motion, second, roll call vote

Submittal of answers to the March 12, 2020 questions (attached) from the Recreation and Parks Committee of Council.

Adjourn:

BOARD OF PARK COMMISSIONERS
MINUTES – March 3, 2020 4:00 PM
COUNCIL CHAMBERS

The meeting was called to order by Mr. Kappers, President.

Members of the Board Present: Mr. Kappers, President
Mr. Richard Jordan Emerick, Vice-President
Mrs. Susan Westfall, Secretary

Others Present: Jeremy Drake, Park Superintendent
Ken Siler, Recreation Director
Kyler Booher, Director of Golf
Patrick Titterington, Director of Public Service and Safety
City staff

The minutes of the February 11, 2020 Board of Park Commissioners and February 19, 2020 Special Board of Park Commissioners meeting were approved by unanimous voice vote following a motion by Mrs. Westfall, seconded by Mr. Emerick. Motion approve by unanimous roll call vote.

REPORTS:

- Park Superintendent Jeremy Drake submitted a report (copy attached to original minutes). Mr. Drake updated the Commission on the work being completed at the Troy Senior Citizen Center. He stated work is close to being finished and everything is looking very nice. Mr. Drake stated an open house date should be announced soon. He also noted the annual winter tree work is wrapping up and staff is preparing the fields for the spring sports season. Mr. Drake said two of the south soccer fields at Duke Park will not be used due to much needed repairs being made. The fields will be ready to use for the fall soccer season.
- Mr. Siler submitted a report (copy attached to original minutes). Mr. Siler stated the event held the previous Sunday was very well attended and received by the attendees. Maintenance Staff is now preparing Hobart Arena for the upcoming OHSAA District Wrestling Tournament. Administrative staff is finishing up Recreation Soccer and Softball registration for the 2020 spring season. Mr. Kappers also asked about the announcement of Urban Meyer coming to Troy's Hobart Arena. Mr. Siler stated Urban Meyer will be coming to perform a motivational speech and the event is hosted by the Troy Area Chamber of Commerce, Upper Valley Medical Center and Dungan & LeFevre. Mr. Kappers asked if Hobart Arena will host basketball games in the future. Mr. Siler stated with the local high schools building new facilities within the past several years, they are now able to host events with larger crowds. If the OHSAA has interest in using Hobart Arena, the arena could host. As of now, staff doesn't pursue hosting basketball due to it taking away from hosting hockey events. Staff would have to evaluate if hosting basketball games would be beneficial to the arena.
- Mr. Booher submitted a report (copy attached to original minutes). Mr. Booher noted the golf course is hoping to open for the season on March 4 but that date is weather dependent. Golf carts will not be permitted on the course until it dries up. Staff will continue to mow the greens and have the fairways ready to go. Mr. Booher thanked the Cemetery Department Staff for helping install a retaining wall outside of the cart barn. Mr. Booher stated staff is ready for the season to start.

NEW BUSINESS:

- Jill Rhoades, City of Troy Engineer requested the board recommend to City Council an easement through Joe Reardon Skatepark. She explained that as coordination for the West Main Street utility work began, DP&L identified a capital improvement project that allows them to upgrade several Troy neighborhoods from 4 KV to 12 KV. As part of this capital project, staff has been working with DP&L regarding relocating their overhead utility pole line between the CSX Railroad Spur and Weston Road.

The rerouted pole line utilizes portions of an existing pole line. The goal is that by coordinating with DP&L, the least intrusive path for the proposed relocated utility pole line will be achieved. The location of the proposed utility pole is in the right-of-way and through Joe Reardon Skatepark. To accomplish the pole relocation an easement is required to be executed between DP&L and the City. A motion was made by Mr. Kappers, seconded by Mrs. Westfall that the park board recommends to Troy City Council granting the easement for the pole relocation. Motion passed by unanimous roll call vote.

- Statue of former Mayor Peter Jenkins placed in the Mayor's Park – Mr. Jeremy Drake stated a group of citizens have fundraised money to purchase and install a statue of former Mayor Peter Jenkins in the Mayor's Park. Mr. Drake noted the placement of the statue will be close to the walkway and will not have any impact to the existing landscaping. At this time, it is not known which way the statue will be facing. A motion was made by Mr. Kappers accepting the placement of the statue in honor of Mayor Peter Jenkins in the Mayor's Park, seconded by Mr. Emerick. Motion approved by unanimous roll call vote.
- Administrative Assistant, Mrs. Sue Knight confirmed that the board members received the email stating the confirmed date that the Air Force Band of Flight will be performing at Treasure Island Park this upcoming summer.

There being no further business, upon motion of Mr. Emerick, seconded by Mrs. Westfall, by unanimous voice vote, the Board adjourned at 4:15 p.m.

Respectfully submitted,



To: Board of Park Commissioners

From: Jeremy Drake, Parks Superintendent

May 5, 2020 Park Board Report

- Restrooms, playgrounds, basketball, pickle ball, and tennis courts remain closed;
- All Park employees are now back to work minus two seasonal staff members;
- The bike path extension through Community Park has been completed;
- Responded to two storm damaged street tree calls;
- Completed a tree removal project at the Skate Park for the proposed DP&L easement;
- Repaired roofing as needed at the Senior Center and Community Park from recent wind storms;
- Performed weekly mower maintenance and service;
- Mulched Duke Park entrance, E. Main, Mayor's Park, and Brukner Park;
- Fence painting of 2 Duke Park softball fields has been completed;
- Removed silt and flood debris from the bike path from high water;
- New LED scoreboard will be installed Friday on Duke field #2;
- Installed E. Main and Mayor's Park fountains;
- Installation of the lightning detection system has been completed at Duke Park;
- Slice seeding has been completed on Archer and Duke Park soccer fields;
- Set-up and outfitted the tent rental trailer in preparation of the upcoming floating tent rentals at Treasure Island;



CITY OF TROY PARK BOARD MEETING

May 5, 2020

Council Chambers
4:00 p.m.

ITEMS TO BE DISCUSSED BY THE RECREATION DEPARTMENT AT THE PARK BOARD MEETING:

1. 2020 Spring/Summer Troy Recreational brochure will be provided to the Troy City Schools to place on their website and program registrations are tentatively re-scheduled to begin May 18th pending the stay at home and mass gathering restrictions being lifted.
2. Shelter reservations have been cancelled through May 10th at this time.
3. Youth hockey registrations for this fall are scheduled to begin May 4th at 10:00 a.m.
4. Spring/Summer Girls' Softball and Troy Playground have been cancelled.
5. Shoreline at Miami Shores reopened for carry-out service beginning Wednesday, April 22nd.
6. Upcoming Hobart Arena events:
 - a. Ice Racing – March 28, 2020. (Cancelled)
 - b. Travis Tritt – May 9, 2020. (Rescheduled to August 30th)
 - c. Troy High School Scholarship Assembly – May 19, 2020. (Cancelled)
 - d. Upper Valley Career Center Graduation – May 21, 2020. (Cancelled)
 - e. Miami East Graduation – May 22, 2020. (Cancelled)
 - f. Troy High School Graduation – May 23, 2020. (Plans being presented for approval to the Health Commissioner)
 - g. Covington Graduation – May 24, 2020. (Cancelled)
 - h. Rend Collective – March 20, 2020. (Rescheduled to August 13th)
 - i. Urban Meyer – October 15, 2020.
7. Next Bravo Room event currently scheduled is Sunday, May 24th.

8. We are currently offering \$10 off season passes through May 15th. One Hundred Thirty-Five (135) 2020 Troy Aquatic Park season passes plus twenty (20) grandparents passes have been sold to date (Two Hundred Forty-Two (242) passes in 2019 plus thirty-four (34) grandparent passes).
9. The opening of the Troy Aquatic Park for the 2020 season has currently been delayed. A new date will be determined with direction from Miami County Health and State of Ohio based on the limitations of social distancing and mass gathering limitations.

To: Board of Park Commissioners
From: Kyler Booher, Director of Golf
Subject: 2020 March-April Report
Date: Tuesday, May 5th, 2020

- Golf course remains open with all of the proper social distancing, hygiene and sanitation measures in place that have been approved by the Miami County Health Department.
- Golf course was closed for five days from March 27-March 31 due to the Stay at Home Order. The decision was then reversed in terms of golf courses.
- Maintenance staff has been performing routine golf course and driving range maintenance as well as landscaping around the new clubhouse and the driving range
- The driving range has been closed throughout the months of March and April
- Irrigation has been installed on the target greens on the driving range
- Irrigation work around the clubhouse is finished
- The new entrance sign and lighting has been installed
- Work that remains to be finished:
 - Landscape work on the main island in front of the clubhouse
 - Other landscaping around the building
- Additional pro shop signage and furnishing the walls in the main hallway is ongoing
 - This project has been put on hold due to the Stay at Home Order
- Course conditions remain very good as we head into the heart of the season
- The Shoreline was completely closed until April 22nd. It has been open since then for take-out only. The patio and dining area remain closed until further notice.

Please find attached the MTD/YTD Expense Report, HowGoesItReports, and Seasonal Employee Hours.

Account.....	Description.....	Revised app...	MTD Expense...	YTD Expense...	Unexpended....	Encumbrance...	Unencumbered..	Used
713.445.5101	FT/PT EMPLOYEES W/	267,831.00	21,436.78	92,496.89	175,334.11	0.00	175,334.11	34.54
713.445.5102	OVERTIME W/ PERS	1,000.00	0.00	93.74	906.26	0.00	906.26	9.37
713.445.5143	TERMINATION PAY-SIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5144	TERMINATION PAY-VAC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5149	OTHER PERSONNEL SER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5151	CITY SHARE-PERS PEN	37,640.00	2,911.20	11,237.62	26,402.38	0.00	26,402.38	29.86
713.445.5161	LIFE INSURANCE	325.00	26.50	100.70	224.30	0.00	224.30	30.98
713.445.5162	HEALTH INSURNACE	67,500.00	5,347.10	21,064.97	46,435.03	0.00	46,435.03	31.21
713.445.5163	CITY'S CONTRIBUTION	15,726.00	0.00	450.00	15,276.00	0.00	15,276.00	2.86
713.445.5164	WORKERS' COMPENSATI	2,100.00	0.00	1,466.51	6,633.49	0.00	6,633.49	18.11
713.445.5165	UNEMPLOYMENT COMPEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5166	MEDICARE	3,900.00	306.10	1,303.35	2,596.65	0.00	2,596.65	33.42
713.445.5201	OFFICE MATERIAL & S	1,000.00	0.00	469.62	530.38	0.00	530.38	46.96
713.445.5202	REPRODUCTION/PRINTI	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00
713.445.5203	MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5205	CHEMICALS	65,000.00	2,619.65	2,619.65	62,380.35	37,380.35	25,000.00	61.54
713.445.5207	COMPUTER SUPPLIES	300.00	0.00	760.95	-460.95	0.00	-460.95	253.65
713.445.5210	FOOD	32,000.00	1,224.73	1,580.57	30,419.43	20,388.27	10,031.16	66.65
713.445.5211	BEVERAGE\SUPPLIES	18,000.00	238.36	3,285.40	14,714.60	24,996.38	-10,281.78	157.12
713.445.5213	BUILDING MAINTENANC	5,000.00	225.00	849.00	4,151.00	0.00	4,151.00	16.98
713.445.5231	MACH & EQUIP SUPPLI	18,000.00	1,119.67	4,370.87	13,629.13	0.00	13,629.13	24.28
713.445.5239	OTHER MATERIALS & S	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	0.00
713.445.5241	UNIFORM ALLOWANCE	2,100.00	525.00	1,050.00	1,050.00	0.00	1,050.00	50.00
713.445.5243	SAFETY CLOTHING/EQU	2,500.00	254.63	538.96	1,961.04	0.00	1,961.04	21.56
713.445.5251	LICENSED VEHICLE SU	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5253	FUEL-DIESEL	5,000.00	530.54	798.68	4,201.32	4,201.32	0.00	100.00
713.445.5254	FUEL-GASOLINE	5,000.00	515.66	970.22	4,029.78	4,029.78	0.00	100.00
713.445.5255	NON-LICENSED MACH &	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00
713.445.5269	SUPPLIES FOR RESALE	36,000.00	6,020.74	7,171.95	28,828.05	10,600.08	18,227.97	49.37
713.445.5301	RENT/LEASE OF GOLF	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	0.00
713.445.5302	RENT/LEASE OF EQUIP	800.00	0.00	0.00	800.00	0.00	800.00	0.00
713.445.5309	RENT/LEASE-OTHER	500.00	0.00	0.00	500.00	0.00	500.00	0.00
713.445.5312	ELECTRICITY	20,000.00	2,324.82	8,279.83	11,720.17	0.00	11,720.17	41.40
713.445.5313	WATER/SEWER	5,000.00	195.68	740.21	4,259.79	0.00	4,259.79	14.80
713.445.5315	FUEL OIL-HEATING	4,000.00	628.04	2,501.19	1,498.81	1,498.81	0.00	100.00
713.445.5316	TELEPHONE	2,000.00	329.46	1,308.35	691.65	0.00	691.65	65.42
713.445.5321	TRAVEL, LODGING, ME	0.00	0.00	20.00	-20.00	0.00	-20.00	000.00
713.445.5322	TRAINING/REGISTRATI	300.00	0.00	0.00	300.00	0.00	300.00	0.00
713.445.5324	MEMBERSHIPS	1,500.00	0.00	740.00	760.00	0.00	760.00	49.33
713.445.5331	ARCHITECTS AND ENGI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5335	EDP CONSULTANTS	1,100.00	0.00	1,177.00	-77.00	0.00	-77.00	107.00
713.445.5336	HEALTH SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5338	PERSONAL SERVICE CO	106,470.00	4,670.86	6,242.55	100,227.45	46,757.45	53,470.00	49.78
713.445.5339	MISCELLANEOUS SERVI	59,400.00	3,954.13	4,971.74	54,428.26	46,700.00	7,728.26	86.99
713.445.5259	INSURANCE POOL	5,000.00	0.00	4,447.01	552.99	0.00	552.99	88.94
713.445.5361	MAINT. OF FACILITIE	53,200.00	2,286.93	9,602.74	44,597.26	10,071.46	34,525.80	35.10
713.445.5363	MAINT. MACH/EQUIP	30,000.00	4,193.63	11,321.73	18,678.27	2,764.63	15,913.64	46.95
713.445.5364	MAINT. LICENSED VEH	6,500.00	0.00	45.35	6,454.65	0.00	6,454.65	0.70
713.445.5365	MAINT. NON-LICENSED	10,000.00	1,982.04	2,281.01	7,718.99	0.00	7,718.99	22.81
713.445.5369	MAINTENANCE-OTHER	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00
713.445.5381	POSTAGE	50.00	0.00	82.67	-32.67	0.00	-32.67	165.34
713.445.5384	MILEAGE REIMBURSEM	0.00	0.00	57.63	-57.63	0.00	-57.63	300.00
713.445.5386	ADVERTISING	3,000.00	0.00	276.66	2,729.34	0.00	2,729.34	9.02
713.445.5389	OTHER COMMUNICATION	500.00	88.55	673.72	-173.72	0.00	-173.72	134.74

Account.....	Description.....	Revised app...	MTD Expense...	YTD Expense...	Unexpended....	Encumbrance...	Unencumbered..	Used
713.445.5390	TRANSFER STATION/DI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5392	PRINTING EXPENSE	1,000.00	0.00	13.90	986.10	0.00	986.10	1.39
713.445.5399	OTHER EXPENSE FOR O	4,200.00	0.00	831.19	3,368.81	0.00	3,368.81	19.79
713.445.5411	PRINCIPAL PYMT-NOTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5421	INTEREST PYMT-NOTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5511	REFUND-CURRENT YR P	6,000.00	275.00	349.00	5,651.00	0.00	5,651.00	5.82
713.445.5524	ACCRUED INTEREST	25.00	0.00	0.00	25.00	0.00	25.00	0.00
713.445.5525	REMITTTANCE OF STAT	18,000.00	454.92	769.80	17,230.20	17,230.20	0.00	100.00
713.445.5527	PREMIUM ON INVESTME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5542	PETTY CASH ESTAB/IN	1,500.00	600.00	600.00	900.00	0.00	900.00	40.00
713.445.5602	LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5611	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5631	FURNITURE & FIXTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5632	VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5633	MACHINERY & EQUIPME	66,700.00	1,730.00	1,730.00	64,970.00	58,770.00	6,200.00	90.70
713.445.5636	GOLF CARTS	20,000.00	0.00	18,810.90	1,189.10	189.10	1,000.00	95.00
713.445.5637	COMPUTER HARDWARE/S	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5639	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
* Dept 445 MUNICIPAL FACILITIES		1,025,167.00	67,015.72	229,547.83	795,619.17	285,577.83	510,041.34	
** 713 MIAMI SHORES FUND		1,025,167.00	67,015.72	229,547.83	795,619.17	285,577.83	510,041.34	
***		1,025,167.00	67,015.72	229,547.83	795,619.17	285,577.83	510,041.34	

Miami Shores Golf Course
Z Out Report - All Terminals
for 03/01/2020 - 04/30/2020
Generated
05/01/2020 01:52pm

Payments				Sales		
Description	Amount	Tip	Drawer Count	Description	Item Count	Amount
Cash	25,814.95	0.00	25,679.05	Accessories	31.00	107.37
Check	9,872.00	0.00	9,872.00	Alcohol	150.00	352.01
Credit Card	101,127.31	0.00	101,127.31	Beverage	52.00	89.72
CC Refund	-2.16	0.00	-2.16	Caps	6.00	107.47
New Gift Cards Issued	-230.00	0.00	-230.00	Food	90.00	428.82
Gift Card	4,666.00	0.00	4,666.00	Gloves	21.00	274.41
Raincheck	-211.00	0.00	-211.00	Golf Balls	124.00	1,616.01
		0.00	0.00	Golf Instruction	3.00	375.00
		0.00		Shirts	5.00	189.25
		0.00		Carts	2,174.00	17,094.78
		0.00		Driving Range	32.00	2,460.00
		0.00		Footwear	3.00	285.05
		0.00		Gloves	13.00	157.95
		0.00		Green Fees	3,789.00	45,488.17
		0.00		Grips	66.00	648.78
		0.00		Handicap	11.00	330.00
		0.00		Membership	151.00	67,523.00
		0.00		Pull Cart	50.00	184.88
		0.00		Rental Clubs	2.00	32.71
		0.00		Sales Miscellaneous	6.00	465.49
		0.00		Service	18.00	1,080.00
		0.00		Service Fees	29.00	226.00
Revenue/Non-Revenue				Taxes/Partial Returns		
Description	Totals		Adjusted Totals	Description		Amount
Revenue Payments Total	136,812.10		136,676.20	7.000 %		1,520.23
Non Revenue Payments Total	4,225.00		4,225.00			
Total			140,901.20	Total		1,520.23
Difference			135.90			
Drawer Count			140,901.20	Sales		139,516.87
+ Cash Short			135.90	+ Cash Over		
				+ Taxes/Partial Returns		1,520.23
Total			141,037.10	Total		141,037.10

Miami Shores Golf Course
Z Out Report - All Terminals
for 03/01/2019 - 04/30/2019
Generated
05/01/2020 01:54pm

Payments				Sales		
Description	Amount	Tip	Drawer Count	Description	Item Count	Amount
Cash	27,673.49	0.00	27,617.65		1.00	186.92
Check	14,913.50	0.00	14,913.50	Accessories	33.00	175.86
Credit Card	79,954.67	0.00	79,954.67	Alcohol	746.00	1,745.75
CC Refund	-50.00	0.00	-50.00	Beverage	431.00	617.55
New Gift Cards Issued	-1,547.00	0.00	-1,547.00	Caps	7.00	119.70
Gift Card	615.50	0.00	615.50	Food	264.00	279.81
Raincheck	-93.00	0.00	-93.00	Gloves	16.00	214.62
		0.00	0.00	Golf Balls	76.00	1,142.50
		0.00		Golf Instruction	3.00	132.71
		0.00		Shirts	2.00	60.75
		0.00		Accounting	28.00	-2,313.00
		0.00		Carts	1,336.00	10,875.97
		0.00		Driving Range	191.00	5,180.00
		0.00		Gloves	13.00	157.95
		0.00		Golf Clubs	3.00	353.22
		0.00		Green Fees	2,660.00	28,092.00
		0.00		Grips	69.00	688.23
		0.00		Handicap	14.00	420.00
		0.00		Membership	165.00	71,826.00
		0.00		Pull Cart	46.00	147.51
		0.00		Rental Clubs	4.00	74.76
		0.00		Sales Miscellaneous	29.00	60.53
		0.00		Shoes	1.00	49.91
Revenue/Non-Revenue				Taxes/Partial Returns		
Description	Totals		Adjusted Totals	Description		Amount
Revenue Payments Total	122,491.66		122,435.82	7.000 %		1,177.91
Non Revenue Payments Total	-1,024.50		-1,024.50			
Total			121,411.32	Total		1,177.91
Difference			55.84			
Drawer Count			121,411.32	Sales		120,289.25
+ Cash Short			55.84	+ Cash Over		
				+ Taxes/Partial Returns		1,177.91
Total			121,467.16	Total		121,467.16

Miami Shores Golf Course Detailed Departments Report

Starting date: March 1, 2020

Ending date: April 30, 2020

Item Number	Description	Quantity	Subtotal	Tax	Total	Cost	Profit
Department: Concessions							
Category: Alcohol							
Subcategory: Food and Beverage							
1026	Beer - Can	147.00	\$343.61	\$23.89	\$367.50	\$0.00	\$343.61
	Food and Beverage Total:	147.00	\$343.61	\$23.89	\$367.50	\$0.00	\$343.61
	Alcohol Total:	147.00	\$343.61	\$23.89	\$367.50	\$0.00	\$343.61
Category: Beverage							
Subcategory: Food and Beverage							
2487	Gatorade	31.00	\$57.97	\$4.03	\$62.00	\$0.00	\$57.97
1037	Water	13.00	\$24.31	\$1.69	\$26.00	\$0.00	\$24.31
2488	Pop Can	8.00	\$7.44	\$0.56	\$8.00	\$0.00	\$7.44
	Food and Beverage Total:	52.00	\$89.72	\$6.28	\$96.00	\$0.00	\$89.72
	Beverage Total:	52.00	\$89.72	\$6.28	\$96.00	\$0.00	\$89.72
Category: Food							
Subcategory: Food and Beverage							
1159	Candy	20.00	\$28.01	\$1.99	\$30.00	\$0.00	\$28.01
1038	Snack	25.00	\$23.27	\$1.73	\$25.00	\$0.00	\$23.27
	Food and Beverage Total:	45.00	\$51.28	\$3.72	\$55.00	\$0.00	\$51.28
	Food Total:	45.00	\$51.28	\$3.72	\$55.00	\$0.00	\$51.28
	Concessions Total:	244.00	\$484.61	\$33.89	\$518.50	\$0.00	\$484.61
Department: Golf Instruction							
Category: Golf Instruction							
Subcategory: Service							
2373	Kyler 6 for 5 Adult Series	1.00	\$275.00	\$0.00	\$275.00	\$0.00	\$275.00
2468	Kyler Junior Golf Program	2.00	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00
	Service Total:	3.00	\$375.00	\$0.00	\$375.00	\$0.00	\$375.00
	Golf Instruction Total:	3.00	\$375.00	\$0.00	\$375.00	\$0.00	\$375.00
	Golf Instruction Total:	3.00	\$375.00	\$0.00	\$375.00	\$0.00	\$375.00
Department: Pro Shop Sales							
Category: Accessories							
Subcategory: Accessories							
2584	Miami Shores Towels	1.00	\$12.71	\$0.89	\$13.60	\$8.55	\$4.16
	Accessories Total:	1.00	\$12.71	\$0.89	\$13.60	\$8.55	\$4.16

Miami Shores Golf Course

Detailed Departments Report

Starting date: March 1, 2020

Ending date: April 30, 2020

Item Number	Description	Quantity	Subtotal	Tax	Total	Cost	Profit
Subcategory: Hard Goods							
1079	Divot Tool	2.00	\$3.74	\$0.26	\$4.00	\$1.20	\$2.54
Hard Goods Total:		2.00	\$3.74	\$0.26	\$4.00	\$1.20	\$2.54
Subcategory: Soft Goods							
649891550234	2 3/4 Tees	16.00	\$51.38	\$3.62	\$55.00	\$17.60	\$33.78
649891502189	2 1/8 Tees	6.00	\$16.80	\$1.20	\$18.00	\$6.00	\$10.80
1081	Towels - Miami Shores	1.00	\$8.74	\$0.61	\$9.35	\$7.00	\$1.74
649891530311	3 1/4 Tees	5.00	\$14.00	\$1.00	\$15.00	\$4.95	\$9.05
Soft Goods Total:		28.00	\$90.92	\$6.43	\$97.35	\$35.55	\$55.37
Accessories Total:		31.00	\$107.37	\$7.58	\$114.95	\$45.30	\$62.07
Category: Caps							
Subcategory: Caps							
2808	Hats Bridgestone Winter Beanie	1.00	\$16.82	\$1.18	\$18.00	\$13.50	\$3.32
Caps Total:		1.00	\$16.82	\$1.18	\$18.00	\$13.50	\$3.32
Subcategory: Soft Goods							
2433	Hats Callaway Liquid Metal	1.00	\$18.69	\$1.31	\$20.00	\$15.48	\$3.21
2563	Hat Srixon Cleveland	1.00	\$18.69	\$1.31	\$20.00	\$10.30	\$8.39
1082	Hats Miami Shores Logo	1.00	\$18.69	\$1.31	\$20.00	\$9.01	\$9.68
2403	Hats Bridgestone Lady	1.00	\$20.56	\$1.44	\$22.00	\$12.38	\$8.18
2434	Visor Callaway Liquid Metal	1.00	\$14.02	\$0.98	\$15.00	\$15.48	-\$1.46
Soft Goods Total:		5.00	\$90.65	\$6.35	\$97.00	\$62.65	\$28.00
Caps Total:		6.00	\$107.47	\$7.53	\$115.00	\$76.15	\$31.32
Category: Gloves							
2341	Gloves Bridgestone	1.00	\$9.35	\$0.65	\$10.00	\$6.20	\$3.15
Subcategory: Soft Goods							
2541	Gloves Srixon Z AllWeather	6.00	\$61.68	\$4.32	\$66.00	\$31.65	\$30.03
2540	Gloves Srixon Z Cabretta	7.00	\$95.33	\$6.67	\$102.00	\$55.50	\$39.83
1823	Gloves Footjoy Contour	7.00	\$108.05	\$7.55	\$115.60	\$60.34	\$47.71
Soft Goods Total:		20.00	\$265.06	\$18.54	\$283.60	\$147.49	\$117.57
Gloves Total:		21.00	\$274.41	\$19.19	\$293.60	\$153.69	\$120.72
Category: Golf Balls							
Subcategory: Golf Balls							
2803	Balls Srixon Soft Feel Green Sleeve	2.00	\$12.15	\$0.85	\$13.00	\$6.76	\$5.39

Miami Shores Golf Course Detailed Departments Report

Starting date: March 1, 2020

Ending date: April 30, 2020

Item Number	Description	Quantity	Subtotal	Tax	Total	Cost	Profit
2800	Balls Srixon Soft Feel Yellow Dozen	4.00	\$32.72	\$2.28	\$35.00	\$54.00	-\$21.28
2806	Balls Srixon Soft Feel Red Dozen	4.00	\$65.44	\$4.56	\$70.00	\$54.00	\$11.44
2802	Balls Srixon Soft Feel Green Dozen	1.00	\$16.36	\$1.14	\$17.50	\$13.50	\$2.86
	Golf Balls Total:	11.00	\$126.67	\$8.83	\$135.50	\$128.26	-\$1.59
Subcategory: Hard Goods							
2751	Special Order Golf Balls	1.00	\$221.50	\$15.50	\$237.00	\$237.00	-\$15.50
2475	Balls Titleist Avx Sleeve	4.00	\$54.20	\$3.80	\$58.00	\$38.52	\$15.68
1073	Balls Logo Balls	46.00	\$85.99	\$6.01	\$92.00	\$31.74	\$54.25
2545	Balls Callaway ERC TT Sleeve	5.00	\$56.05	\$3.95	\$60.00	\$41.20	\$14.85
2051	Balls Titleist Velocity Sleeve	5.00	\$39.70	\$2.80	\$42.50	\$28.65	\$11.05
1099	Balls Titleist Pro V1 Dozen	4.00	\$190.64	\$13.36	\$204.00	\$149.52	\$41.12
2526	Balls Srixon Soft Feel Sleeve	6.00	\$36.42	\$2.58	\$39.00	\$20.70	\$15.72
2476	Balls Titleist Avx Dozen	4.00	\$179.44	\$12.56	\$192.00	\$149.52	\$29.92
1336	Balls Titleist Pro V1 Sleeve	7.00	\$94.85	\$6.65	\$101.50	\$67.41	\$27.44
1316	Balls Titleist Dt Trusoft Sleeve	2.00	\$13.08	\$0.92	\$14.00	\$9.42	\$3.66
1335	Balls Titleist Pro V1x Sleeve	2.00	\$24.39	\$1.71	\$26.10	\$19.26	\$5.13
2389	Balls Titleist Tour Soft Sleeve	2.00	\$18.70	\$1.30	\$20.00	\$14.00	\$4.70
2535	Balls Srixon QStar Tour Dozen	1.00	\$29.91	\$2.09	\$32.00	\$22.39	\$7.52
2525	Balls Srixon Soft Feel Dozen	17.00	\$304.27	\$21.23	\$325.50	\$234.60	\$69.67
2701	Balls Titleist TruFeel Dozen	5.00	\$98.15	\$6.85	\$105.00	\$91.90	\$6.25
2649	Balls Titleist TruFeel Yellow Dozen	1.00	\$18.69	\$1.31	\$20.00	\$18.38	\$0.31
1138	Balls Titleist Dt Trusoft Dozen	1.00	\$23.36	\$1.64	\$25.00	\$17.83	\$5.53
	Hard Goods Total:	113.00	\$1,489.34	\$104.26	\$1,593.60	\$1,192.04	\$297.30
	Golf Balls Total:	124.00	\$1,616.01	\$113.09	\$1,729.10	\$1,320.30	\$295.71

Category: Shirts

Subcategory: Shirts

2612	2019 UA Half Zip	4.00	\$149.53	\$10.47	\$160.00	\$135.80	\$13.73
2443	Shirts Under Armour 1/4 Zip 2018	1.00	\$39.72	\$2.78	\$42.50	\$28.31	\$11.41
	Shirts Total:	5.00	\$189.25	\$13.25	\$202.50	\$164.11	\$25.14
	Shirts Total:	5.00	\$189.25	\$13.25	\$202.50	\$164.11	\$25.14

Category: Footwear

Subcategory: Footwear

	Shoes Footjoy Arc XT	1.00	\$70.70	\$4.95	\$75.65	\$49.50	\$21.20
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Miami Shores Golf Course

Detailed Departments Report

Starting date: March 1, 2020

Ending date: April 30, 2020

Item Number	Description	Quantity	Subtotal	Tax	Total	Cost	Profit
	Shoes Footjoy Tour S	2.00	\$214.35	\$15.00	\$229.35	\$150.00	\$64.35
	Footwear Total:	3.00	\$285.05	\$19.95	\$305.00	\$199.50	\$85.55
	Footwear Total:	3.00	\$285.05	\$19.95	\$305.00	\$199.50	\$85.55
Category: Gloves							
Subcategory: Soft Goods							
2130	Gloves Footjoy Weathersof	13.00	\$157.95	\$11.05	\$169.00	\$86.20	\$71.75
	Soft Goods Total:	13.00	\$157.95	\$11.05	\$169.00	\$86.20	\$71.75
	Gloves Total:	13.00	\$157.95	\$11.05	\$169.00	\$86.20	\$71.75
Category: Grips							
Subcategory: Grips							
2178	Grips Multicompound Std	10.00	\$126.17	\$8.83	\$135.00	\$89.70	\$36.47
	Special Order Ping Grips	10.00	\$84.11	\$5.89	\$90.00	\$45.40	\$38.71
2642	Grips Super Stroke 2.0	1.00	\$20.00	\$1.40	\$21.40	\$15.25	\$4.75
	Grips Total:	21.00	\$230.28	\$16.12	\$246.40	\$150.35	\$79.93
Subcategory: Hard Goods							
2445	Grips Tour Wrap Midsize	2.00	\$18.69	\$1.31	\$20.00	\$11.04	\$7.65
2375	Grips Tour Velvet	14.00	\$58.88	\$4.12	\$63.00	\$62.86	-\$3.98
2377	Grips Tour Wrap	10.00	\$77.85	\$5.45	\$83.30	\$52.60	\$25.25
2379	Grips MCC Plus 4	18.00	\$239.72	\$16.78	\$256.50	\$146.70	\$93.02
2470	Grips Super Stroke 5.0	1.00	\$23.36	\$1.64	\$25.00	\$15.27	\$8.09
	Hard Goods Total:	45.00	\$418.50	\$29.30	\$447.80	\$288.47	\$130.03
	Grips Total:	66.00	\$648.78	\$45.42	\$694.20	\$438.82	\$209.96
Category: Handicap							
Subcategory: Service							
1134	Handicap Adult	11.00	\$330.00	\$0.00	\$330.00	\$0.00	\$330.00
	Service Total:	11.00	\$330.00	\$0.00	\$330.00	\$0.00	\$330.00
	Handicap Total:	11.00	\$330.00	\$0.00	\$330.00	\$0.00	\$330.00
Category: Pull Cart							
Subcategory: Pull Cart							
1132	Pull Cart - 9 Holes	26.00	\$72.80	\$5.20	\$78.00	\$0.00	\$72.80
1131	Pull Cart - 18 Holes	24.00	\$112.08	\$7.92	\$120.00	\$0.00	\$112.08
	Pull Cart Total:	50.00	\$184.88	\$13.12	\$198.00	\$0.00	\$184.88
	Pull Cart Total:	50.00	\$184.88	\$13.12	\$198.00	\$0.00	\$184.88

Miami Shores Golf Course Detailed Departments Report

Starting date: March 1, 2020

Ending date: April 30, 2020

Item Number	Description	Quantity	Subtotal	Tax	Total	Cost	Profit
Category: Rental Clubs							
Subcategory: Rental Clubs							
1135	Rental Clubs - 9 Holes	1.00	\$14.02	\$0.98	\$15.00	\$0.00	\$14.02
1133	Rental Clubs - 18 Holes	1.00	\$18.69	\$1.31	\$20.00	\$0.00	\$18.69
Rental Clubs Total:		2.00	\$32.71	\$2.29	\$35.00	\$0.00	\$32.71
Rental Clubs Total:		2.00	\$32.71	\$2.29	\$35.00	\$0.00	\$32.71
Category: Sales Miscellaneous							
Subcategory: Sales Miscellaneous							
1089	Sales Miscellaneous	6.00	\$465.49	\$6.76	\$472.25	\$0.00	\$465.49
Sales Miscellaneous Total:		6.00	\$465.49	\$6.76	\$472.25	\$0.00	\$465.49
Sales Miscellaneous Total:		6.00	\$465.49	\$6.76	\$472.25	\$0.00	\$465.49
Pro Shop Sales Total:		338.00	\$4,399.37	\$259.23	\$4,658.60	\$2,484.07	\$1,915.30
Department: Accounting							
Category: Accounting							
Subcategory: Giftcard							
2511	Giftcard	4.00	\$230.00	\$0.00	\$230.00	\$0.00	\$230.00
Giftcard Total:		4.00	\$230.00	\$0.00	\$230.00	\$0.00	\$230.00
Accounting Total:		4.00	\$230.00	\$0.00	\$230.00	\$0.00	\$230.00
Accounting Total:		4.00	\$230.00	\$0.00	\$230.00	\$0.00	\$230.00
Department: Cart Fees							
Category: Carts							
Subcategory: Adult Pass - Green Fee							
19967_seasonal_3	18 Hole Cart	48.00	\$538.08	\$37.92	\$576.00	\$0.00	\$538.08
19967_seasonal_4	9 Hole Cart	3.00	\$19.62	\$1.38	\$21.00	\$0.00	\$19.62
Adult Pass - Green Fee Total:		51.00	\$557.70	\$39.30	\$597.00	\$0.00	\$557.70
Subcategory: Adult Pass - New Timeframe							
19967_seasonal_3	18 Hole Cart	9.00	\$100.89	\$7.11	\$108.00	\$0.00	\$100.89
Adult Pass - New Timeframe Total:		9.00	\$100.89	\$7.11	\$108.00	\$0.00	\$100.89
Subcategory: Carts							
2500	Frequent Player 18 Hole Cart Fee	13.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Carts Total:		13.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subcategory: Employee - Green Fee							
19967_seasonal_3	18 Hole Cart	34.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Miami Shores Golf Course Detailed Departments Report

Starting date: March 1, 2020

Ending date: April 30, 2020

Item Number	Description	Quantity	Subtotal	Tax	Total	Cost	Profit
19967_seasonal_4	9 Hole Cart	1.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Employee - Green Fee Total:	35.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subcategory: Employee - New Timeframe							
19967_seasonal_3	18 Hole Cart	3.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19967_seasonal_4	9 Hole Cart	2.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Employee - New Timeframe Total:	5.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subcategory: Frequent Player Card - New Timeframe							
19967_seasonal_4	9 Hole Cart	1.00	\$6.54	\$0.46	\$7.00	\$0.00	\$6.54
	Frequent Player Card - New Timeframe Total:	1.00	\$6.54	\$0.46	\$7.00	\$0.00	\$6.54
Subcategory: Junior - Anytime							
19967_seasonal_4	9 Hole Cart	2.00	\$13.08	\$0.92	\$14.00	\$0.00	\$13.08
	Junior - Anytime Total:	2.00	\$13.08	\$0.92	\$14.00	\$0.00	\$13.08
Subcategory: Junior Pass - Anytime							
19967_seasonal_4	9 Hole Cart	1.00	\$6.54	\$0.46	\$7.00	\$0.00	\$6.54
	Junior Pass - Anytime Total:	1.00	\$6.54	\$0.46	\$7.00	\$0.00	\$6.54
Subcategory: Junior Pass - Green Fee							
19967_seasonal_4	9 Hole Cart	1.00	\$6.54	\$0.46	\$7.00	\$0.00	\$6.54
19967_seasonal_3	18 Hole Cart	1.00	\$11.21	\$0.79	\$12.00	\$0.00	\$11.21
	Junior Pass - Green Fee Total:	2.00	\$17.75	\$1.25	\$19.00	\$0.00	\$17.75
Subcategory: Member Unlimited - Anytime							
19967_seasonal_3	18 Hole Cart	5.00	\$56.05	\$3.95	\$60.00	\$0.00	\$56.05
19967_seasonal_4	9 Hole Cart	3.00	\$19.62	\$1.38	\$21.00	\$0.00	\$19.62
	Member Unlimited - Anytime Total:	8.00	\$75.67	\$5.33	\$81.00	\$0.00	\$75.67
Subcategory: Member Unlimited - Green Fee							
19967_seasonal_3	18 Hole Cart	55.00	\$610.95	\$43.05	\$654.00	\$0.00	\$610.95
19967_seasonal_4	9 Hole Cart	10.00	\$65.40	\$4.60	\$70.00	\$0.00	\$65.40
	Member Unlimited - Green Fee Total:	65.00	\$676.35	\$47.65	\$724.00	\$0.00	\$676.35
Subcategory: Regular - Default							
19967_seasonal_3	18 Hole Cart	351.00	\$3,182.58	\$223.42	\$3,406.00	\$0.00	\$3,182.58
19967_seasonal_4	9 Hole Cart	154.00	\$981.05	\$68.95	\$1,050.00	\$0.00	\$981.05
	Regular - Default Total:	505.00	\$4,163.63	\$292.37	\$4,456.00	\$0.00	\$4,163.63
Subcategory: Regular - No Timeframe							
19967_seasonal_3	18 Hole Cart	-10.00	-\$52.81	-\$3.69	-\$56.50	\$0.00	-\$52.81

Miami Shores Golf Course Detailed Departments Report

Starting date: March 1, 2020

Ending date: April 30, 2020

Item Number	Description	Quantity	Subtotal	Tax	Total	Cost	Profit
19967_seasonal_4	9 Hole Cart	-7.00	-\$37.08	-\$2.59	-\$39.67	\$0.00	-\$37.08
Regular - No Timeframe Total:		-17.00	-\$89.89	-\$6.28	-\$96.17	\$0.00	-\$89.89
Subcategory: Regular - Weekday Special							
19967_seasonal_3	18 Hole Cart	610.00	\$3,421.92	\$238.08	\$3,660.00	\$0.00	\$3,421.92
19967_seasonal_4	9 Hole Cart	191.00	\$1,249.17	\$87.83	\$1,337.00	\$0.00	\$1,249.17
Regular - Weekday Special Total:		801.00	\$4,671.09	\$325.91	\$4,997.00	\$0.00	\$4,671.09
Subcategory: Regular - Weekend							
19967_seasonal_4	9 Hole Cart	6.00	\$39.24	\$2.76	\$42.00	\$0.00	\$39.24
19967_seasonal_3	18 Hole Cart	38.00	\$248.52	\$17.48	\$266.00	\$0.00	\$248.52
Regular - Weekend Total:		44.00	\$287.76	\$20.24	\$308.00	\$0.00	\$287.76
Subcategory: Regular - Weekend Afternoon							
19967_seasonal_3	18 Hole Cart	213.00	\$2,252.39	\$158.61	\$2,411.00	\$0.00	\$2,252.39
19967_seasonal_4	9 Hole Cart	101.00	\$660.56	\$46.44	\$707.00	\$0.00	\$660.56
Regular - Weekend Afternoon Total:		314.00	\$2,912.95	\$205.05	\$3,118.00	\$0.00	\$2,912.95
Subcategory: Regular - Weekend Morning							
19967_seasonal_3	18 Hole Cart	210.00	\$2,354.18	\$165.82	\$2,520.00	\$0.00	\$2,354.18
19967_seasonal_4	9 Hole Cart	8.00	\$52.32	\$3.68	\$56.00	\$0.00	\$52.32
Regular - Weekend Morning Total:		218.00	\$2,406.50	\$169.50	\$2,576.00	\$0.00	\$2,406.50
Subcategory: Senior Pass - Anytime							
19967_seasonal_3	18 Hole Cart	19.00	\$212.99	\$15.01	\$228.00	\$0.00	\$212.99
19967_seasonal_4	9 Hole Cart	2.00	\$13.08	\$0.92	\$14.00	\$0.00	\$13.08
Senior Pass - Anytime Total:		21.00	\$226.07	\$15.93	\$242.00	\$0.00	\$226.07
Subcategory: Senior Pass - Green Fee							
19967_seasonal_3	18 Hole Cart	93.00	\$1,042.53	\$73.47	\$1,116.00	\$0.00	\$1,042.53
19967_seasonal_4	9 Hole Cart	3.00	\$19.62	\$1.38	\$21.00	\$0.00	\$19.62
Senior Pass - Green Fee Total:		96.00	\$1,062.15	\$74.85	\$1,137.00	\$0.00	\$1,062.15
Carts Total:		2174.00	\$17,094.78	\$1,200.05	\$18,294.83	\$0.00	\$17,094.78
Cart Fees Total:		2174.00	\$17,094.78	\$1,200.05	\$18,294.83	\$0.00	\$17,094.78

Department: Food and Beverage

Category: Alcohol

2688	Bud Light Lime	3.00	\$8.40	\$0.60	\$9.00	\$0.00	\$8.40
Alcohol Total:		3.00	\$8.40	\$0.60	\$9.00	\$0.00	\$8.40

Category: Food

Miami Shores Golf Course Detailed Departments Report

Starting date: March 1, 2020

Ending date: April 30, 2020

Item Number	Description	Quantity	Subtotal	Tax	Total	Cost	Profit
Subcategory: Food							
2570	Imported Beer	44.00	\$143.90	\$10.10	\$154.00	\$0.00	\$143.90
2565	Shoreline Food	1.00	\$233.64	\$16.36	\$250.00	\$0.00	\$233.64
	Food Total:	45.00	\$377.54	\$26.46	\$404.00	\$0.00	\$377.54
	Food Total	45.00	\$377.54	\$26.46	\$404.00	\$0.00	\$377.54

Category: Service Fees

Subcategory: Service Fees

	Shoreline Room Rental	1.00	\$150.00	\$0.00	\$150.00	\$0.00	\$150.00
	Service Fees Total:	1.00	\$150.00	\$0.00	\$150.00	\$0.00	\$150.00
	Service Fees Total	1.00	\$150.00	\$0.00	\$150.00	\$0.00	\$150.00
	Food and Beverage Total:	49.00	\$535.94	\$27.06	\$563.00	\$0.00	\$535.94

Department: Golf Course Revenue

Category: Driving Range

Subcategory: Driving Range

2508	Senior Adult Range Membership	1.00	\$230.00	\$0.00	\$230.00	\$0.00	\$230.00
2510	Senior Adult Range Membership - MS Member	1.00	\$920.00	\$0.00	\$920.00	\$0.00	\$920.00
2506	Junior Range Membership	3.00	\$300.00	\$0.00	\$300.00	\$0.00	\$300.00
2517	Frequent Range Card	3.00	\$150.00	\$0.00	\$150.00	\$0.00	\$150.00
2512	Adult Range Membership - MS Member	2.00	\$560.00	\$0.00	\$560.00	\$0.00	\$560.00
2507	Junior Range Membership - MS Member	3.00	\$240.00	\$0.00	\$240.00	\$0.00	\$240.00
2514	Small Range Basket	12.00	\$36.00	\$0.00	\$36.00	\$0.00	\$36.00
2516	Large Range Basket	2.00	\$14.00	\$0.00	\$14.00	\$0.00	\$14.00
2515	Medium Range Basket	2.00	\$10.00	\$0.00	\$10.00	\$0.00	\$10.00
	Driving Range Total:	32.00	\$2,460.00	\$0.00	\$2,460.00	\$0.00	\$2,460.00
	Driving Range Total	32.00	\$2,460.00	\$0.00	\$2,460.00	\$0.00	\$2,460.00

Category: Green Fees

Subcategory: Green Fees

2516	Frequent Player 9 Hole Cart Fee	2.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2513	Frequent Player 9 Holes Weekday	5.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2514	Frequent Player 18 Holes Weekday	1.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Green Fees Total:	8.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Green Fees Total	8.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Category: Membership

Miami Shores Golf Course Detailed Departments Report

Starting date: March 1, 2020

Ending date: April 30, 2020

Item Number	Description	Quantity	Subtotal	Tax	Total	Cost	Profit
Subcategory: Service							
1115	Senior Adult Full Membership	35.00	\$24,000.00	\$0.00	\$24,000.00	\$0.00	\$24,000.00
1118	Senior Adult Pass Membership	67.00	\$24,098.00	\$0.00	\$24,098.00	\$0.00	\$24,098.00
1117	Adult Pass Membership	30.00	\$11,890.00	\$0.00	\$11,890.00	\$0.00	\$11,890.00
1119	Junior Pass Membership	11.00	\$1,210.00	\$0.00	\$1,210.00	\$0.00	\$1,210.00
1112	Adult Full Membership	2.00	\$1,700.00	\$0.00	\$1,700.00	\$0.00	\$1,700.00
1116	Senior Husband And Wife Full Membership	2.00	\$2,400.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00
2262	Young Adult (18-25) Pass Membership	2.00	\$460.00	\$0.00	\$460.00	\$0.00	\$460.00
1113	Husband and Wife Full Membership	1.00	\$1,475.00	\$0.00	\$1,475.00	\$0.00	\$1,475.00
1114	Junior Full Membership	1.00	\$290.00	\$0.00	\$290.00	\$0.00	\$290.00

Service Total:	151.00	\$67,523.00	\$0.00	\$67,523.00	\$0.00	\$67,523.00
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Membership Total:	151.00	\$67,523.00	\$0.00	\$67,523.00	\$0.00	\$67,523.00
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Category: Service

Subcategory: Service

1120	Club Storage	18.00	\$1,080.00	\$0.00	\$1,080.00	\$0.00	\$1,080.00
Service Total:		18.00	\$1,080.00	\$0.00	\$1,080.00	\$0.00	\$1,080.00
Service Total:		18.00	\$1,080.00	\$0.00	\$1,080.00	\$0.00	\$1,080.00

Golf Course Revenue Total:	209.00	\$71,063.00	\$0.00	\$71,063.00	\$0.00	\$71,063.00
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Department: Green Fees

Category: Green Fees

Subcategory: Adult Pass - Green Fee

19967_seasonal_1	18 Holes	165.00	\$990.00	\$0.00	\$990.00	\$0.00	\$990.00
19967_seasonal_2	9 Holes	20.00	\$120.00	\$0.00	\$120.00	\$0.00	\$120.00
Adult Pass - Green Fee Total:		185.00	\$1,110.00	\$0.00	\$1,110.00	\$0.00	\$1,110.00

Subcategory: Adult Pass - New Timeframe

19967_seasonal_1	18 Holes	47.00	\$292.00	\$0.00	\$292.00	\$0.00	\$292.00
19967_seasonal_2	9 Holes	7.00	\$42.00	\$0.00	\$42.00	\$0.00	\$42.00
Adult Pass - New Timeframe Total:		54.00	\$334.00	\$0.00	\$334.00	\$0.00	\$334.00

Subcategory: Employee - Green Fee

19967_seasonal_1	18 Holes	75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19967_seasonal_2	9 Holes	13.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Employee - Green Fee Total:		88.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Subcategory: Employee - New Timeframe

Miami Shores Golf Course

Detailed Departments Report

Starting date: March 1, 2020

Ending date: April 30, 2020

Item Number	Description	Quantity	Subtotal	Tax	Total	Cost	Profit
19967_seasonal_2	9 Holes	7.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19967_seasonal_1	18 Holes	18.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Employee - New Timeframe Total:		25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subcategory: Frequent Player Card - New Timeframe							
19967_seasonal_2	9 Holes	17.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19967_seasonal_1	18 Holes	1.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Frequent Player Card - New Timeframe Total:		18.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subcategory: GolfNow/ForeUP Trade - Green Fee							
19967_seasonal_1	18 Holes	47.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19967_seasonal_2	9 Holes	1.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
GolfNow/ForeUP Trade - Green Fee Total:		48.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subcategory: GolfNow/ForeUP Trade - New Timeframe							
19967_seasonal_1	18 Holes	30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
GolfNow/ForeUP Trade - New Timeframe Total:		30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subcategory: Junior - Anytime							
19967_seasonal_2	9 Holes	9.00	\$92.00	\$0.00	\$92.00	\$0.00	\$92.00
19967_seasonal_1	18 Holes	2.00	\$28.00	\$0.00	\$28.00	\$0.00	\$28.00
Junior - Anytime Total:		11.00	\$120.00	\$0.00	\$120.00	\$0.00	\$120.00
Subcategory: Junior - Green Fee							
19967_seasonal_2	9 Holes	32.00	\$348.00	\$0.00	\$348.00	\$0.00	\$348.00
19967_seasonal_1	18 Holes	4.00	\$60.00	\$0.00	\$60.00	\$0.00	\$60.00
Junior - Green Fee Total:		36.00	\$408.00	\$0.00	\$408.00	\$0.00	\$408.00
Subcategory: Junior Pass - Anytime							
19967_seasonal_2	9 Holes	2.00	\$10.00	\$0.00	\$10.00	\$0.00	\$10.00
Junior Pass - Anytime Total:		2.00	\$10.00	\$0.00	\$10.00	\$0.00	\$10.00
Subcategory: Junior Pass - Green Fee							
19967_seasonal_2	9 Holes	31.00	\$155.00	\$0.00	\$155.00	\$0.00	\$155.00
19967_seasonal_1	18 Holes	26.00	\$130.00	\$0.00	\$130.00	\$0.00	\$130.00
Junior Pass - Green Fee Total:		57.00	\$285.00	\$0.00	\$285.00	\$0.00	\$285.00
Subcategory: Member Unlimited - Anytime							
19967_seasonal_1	18 Holes	130.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19967_seasonal_2	9 Holes	21.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Member Unlimited - Anytime Total:		151.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Miami Shores Golf Course Detailed Departments Report

Starting date: March 1, 2020

Ending date: April 30, 2020

Item Number	Description	Quantity	Subtotal	Tax	Total	Cost	Profit
Subcategory: Member Unlimited - Green Fee							
19967_seasonal_1	18 Holes	327.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19967_seasonal_2	9 Holes	65.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Member Unlimited - Green Fee Total:		392.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subcategory: PGA/GCSAA - Anytime							
19967_seasonal_1	18 Holes	1.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PGA/GCSAA - Anytime Total:		1.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subcategory: Regular - Default							
19967_seasonal_2	9 Holes	182.00	\$2,164.50	\$0.00	\$2,164.50	\$0.00	\$2,164.50
19967_seasonal_1	18 Holes	249.00	\$3,952.00	\$0.00	\$3,952.00	\$0.00	\$3,952.00
Regular - Default Total:		431.00	\$6,116.50	\$0.00	\$6,116.50	\$0.00	\$6,116.50
Subcategory: Regular - No Timeframe							
19967_seasonal_1	18 Holes	-14.00	-\$150.00	\$0.00	-\$150.00	\$0.00	-\$150.00
19967_seasonal_2	9 Holes	-6.00	-\$54.83	\$0.00	-\$54.83	\$0.00	-\$54.83
Regular - No Timeframe Total:		-20.00	-\$204.83	\$0.00	-\$204.83	\$0.00	-\$204.83
Subcategory: Regular - Weekday Special							
19967_seasonal_1	18 Holes	744.00	\$14,956.00	\$0.00	\$14,956.00	\$0.00	\$14,956.00
19967_seasonal_2	9 Holes	332.00	\$4,825.50	\$0.00	\$4,825.50	\$0.00	\$4,825.50
Regular - Weekday Special Total:		1076.00	\$19,781.50	\$0.00	\$19,781.50	\$0.00	\$19,781.50
Subcategory: Regular - Weekend							
19967_seasonal_1	18 Holes	74.00	\$1,480.00	\$0.00	\$1,480.00	\$0.00	\$1,480.00
19967_seasonal_2	9 Holes	8.00	\$96.00	\$0.00	\$96.00	\$0.00	\$96.00
Regular - Weekend Total:		82.00	\$1,576.00	\$0.00	\$1,576.00	\$0.00	\$1,576.00
Subcategory: Regular - Weekend Afternoon							
19967_seasonal_1	18 Holes	263.00	\$4,972.00	\$0.00	\$4,972.00	\$0.00	\$4,972.00
19967_seasonal_2	9 Holes	162.00	\$1,932.00	\$0.00	\$1,932.00	\$0.00	\$1,932.00
Regular - Weekend Afternoon Total:		425.00	\$6,904.00	\$0.00	\$6,904.00	\$0.00	\$6,904.00
Subcategory: Regular - Weekend Morning							
19967_seasonal_1	18 Holes	270.00	\$6,270.00	\$0.00	\$6,270.00	\$0.00	\$6,270.00
19967_seasonal_2	9 Holes	28.00	\$434.00	\$0.00	\$434.00	\$0.00	\$434.00
Regular - Weekend Morning Total:		298.00	\$6,704.00	\$0.00	\$6,704.00	\$0.00	\$6,704.00
Subcategory: Regular - Weekend Special							
19967_seasonal_1	18 Holes	1.00	\$16.00	\$0.00	\$16.00	\$0.00	\$16.00

Miami Shores Golf Course Detailed Departments Report

Starting date: March 1, 2020

Ending date: April 30, 2020

Item Number	Description	Quantity	Subtotal	Tax	Total	Cost	Profit
Regular - Weekend Special Total:		1.00	\$16.00	\$0.00	\$16.00	\$0.00	\$16.00
Subcategory: Senior Pass - Anytime							
19967_seasonal_1	18 Holes	97.00	\$582.00	\$0.00	\$582.00	\$0.00	\$582.00
19967_seasonal_2	9 Holes	9.00	\$54.00	\$0.00	\$54.00	\$0.00	\$54.00
Senior Pass - Anytime Total:		106.00	\$636.00	\$0.00	\$636.00	\$0.00	\$636.00
Subcategory: Senior Pass - Green Fee							
19967_seasonal_2	9 Holes	25.00	\$150.00	\$0.00	\$150.00	\$0.00	\$150.00
19967_seasonal_1	18 Holes	259.00	\$1,542.00	\$0.00	\$1,542.00	\$0.00	\$1,542.00
Senior Pass - Green Fee Total:		284.00	\$1,692.00	\$0.00	\$1,692.00	\$0.00	\$1,692.00
Green Fees Total:		3781.00	\$45,488.17	\$0.00	\$45,488.17	\$0.00	\$45,488.17
Green Fees Total:		3781.00	\$45,488.17	\$0.00	\$45,488.17	\$0.00	\$45,488.17

Department: Service Fees

Category: Service Fees

Subcategory: Service Fees

Regrip Fee	28.00	\$76.00	\$0.00	\$76.00	\$0.00	\$76.00
Service Fees Total:	28.00	\$76.00	\$0.00	\$76.00	\$0.00	\$76.00
Service Fees Total:	28.00	\$76.00	\$0.00	\$76.00	\$0.00	\$76.00
Service Fees Total:	28.00	\$76.00	\$0.00	\$76.00	\$0.00	\$76.00

New Gift Cards Issued: -\$230.00

Subtotal: \$139,516.87

Tips: \$0.00

Tax: \$1,520.23

Total: \$141,037.10

2020 Seasonal Employee Hours

		2/21/2020	2/28/2020	3/6/2020	3/13/2020	3/20/2020	3/27/2020	4/3/2020	4/10/2020	4/17/2020
Maintenance										
Auzenne, Tony	\$8.70					17.5				
Bertram, Travis	\$8.70									
Burnside, Kevin	\$9.00	40.5	42	40	40	40	18.5		15	45.5
Miller, Anthony	\$8.55									
Wehrman, John	\$8.70									2.5
Wichie, Joe	\$9.00				15.5	16	19		5.75	21
TOTAL		40.5	42	40	55.5	56	37.5	0	20.75	
Golf Shop										
Ashby, Marion	\$9.60							4.75		
Booher, Cheyene	\$8.70									
Cianciolo, Hank	\$8.70					6		6		
Collin, Zac	\$8.70									
Creager, Keith	\$8.70				4	10	5	13.75	16	17
Green, Ken	\$8.70									
Hockett, Connor	\$10.00				8.75	4	4	1.75	24.75	21.5
Holtel, Jack	\$9.00			12		11.5		17.5		
Huston, Chris	\$8.70					7.5		5		
Mutschler, John	\$8.70					16.25		20.75		
Reilly, Joe	\$8.70									
Weaver, Gary	\$8.70					10.75		4		
TOTAL				12	12.75	66	9	73.5	40.75	
The Shoreline										
Ashby, Marion	\$9.60			5.5				7.5		
Bainbridge, Paula	\$8.70									
Booher, Amy	\$9.00									
Chumney, Cristal	\$8.70									
Collins, Ian	\$8.70									
Gillespie, Audrey	\$10.25									
Hanger, Deb	\$9.00									
Mack, Lynsey	\$8.70									
Maus, Jordan	\$8.85									
Wilson, Matthew	\$8.85		11	4						
TOTAL			11	9.5						

Stephen Brookover
Right of Way Negotiator
118 Westrock Farm Dr
Englewood, Oh 45322
sbrookover46@outlook.com

937-308-3460

April 14, 2020

Ms. Sue Knight
Assistant to the Director
City Hall
100 S. Market St.
Troy, OH 45373

Dear Ms. Knight:

Conagra Foods expansion later this year necessitates Dayton Power and Light Company's facilities be upgraded.

This project will allow DP&L to modify its existing Peters Road circuit in the area of Peters and Spruce. In order to ensure reliability for all Dayton Power and Light customers, new underground facilities will be built down Pine and tied into existing overhead facilities. This will allow for two circuits. One circuit will feed south on Peters to Conagra, and one circuit feeds east to maintain reliability for our other customers.

The Waco St. rebuild is part of splitting the existing circuit into two circuits, for customer reliability.

Sincerely,

Stephen Brookover

TITLE
Board of Park Commissioners of the City of Troy

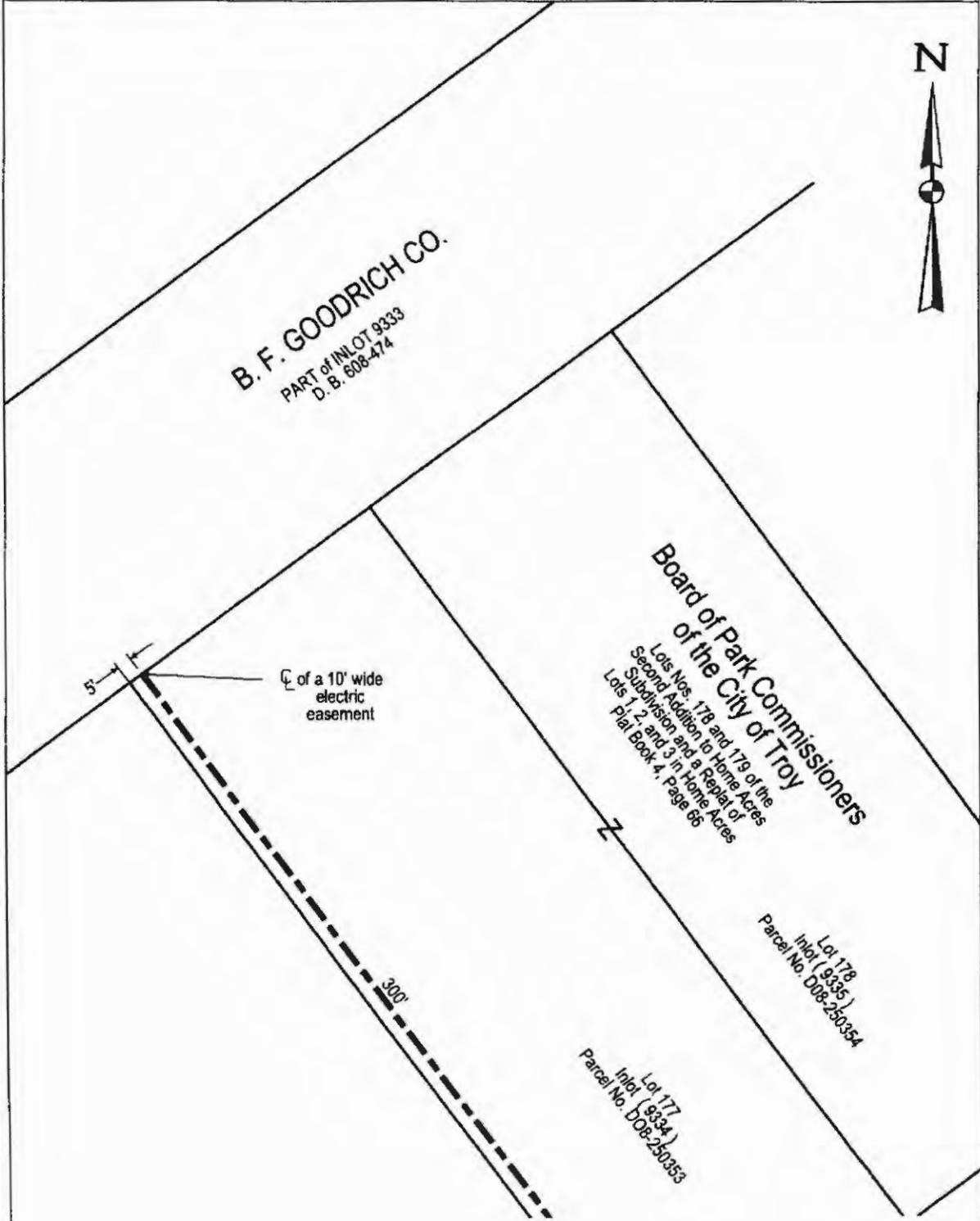


The Dayton
Power and Light
Company

CITY of TROY, CONCORD TOWNSHIP, MIAMI COUNTY, OHIO

SEC. 32 **T.** 5 **R.** 6

CROSS **DRAWN** V.C. **DATE** 3-26-20 **PROJ#** 01.30.1554



TAL
WACO ST.)
HOME ACRES)
ID. 13-138)
-138

CO.
1
CTORY)

SEE CONCORD TWP.
S.33, T.5, R.6

R/W LINE
ONE - HALF SECTION LINE

123
238.24' 31.9'
10'
LND. 32-45
TROY COUNTRY CLUB
D.B. 646-185
565.21'
541.9'
3.359 ACRES
9330
REC. 4-24
D.B. 654-502
465.4'
9331
REC. 4-24
D.B. 654-502
465.4'
978.66'
896.22'
9332
D.B. 668-314
100'259.52'

285' U.D. 029-072

PT. INLOT 9337
70'
T.C. MITCHELL
D.B. 680-52
9341 201'

SEE TROY SW

B.F. GOODR.
D.B. 608-4

SEE CONCORD TWP.
S.32, T.5, R.6

MAPLE STREET

BOARD OF PARK
COMMISSIONERS OF THE
CITY OF TROY, OHIO
D.B. 462-363

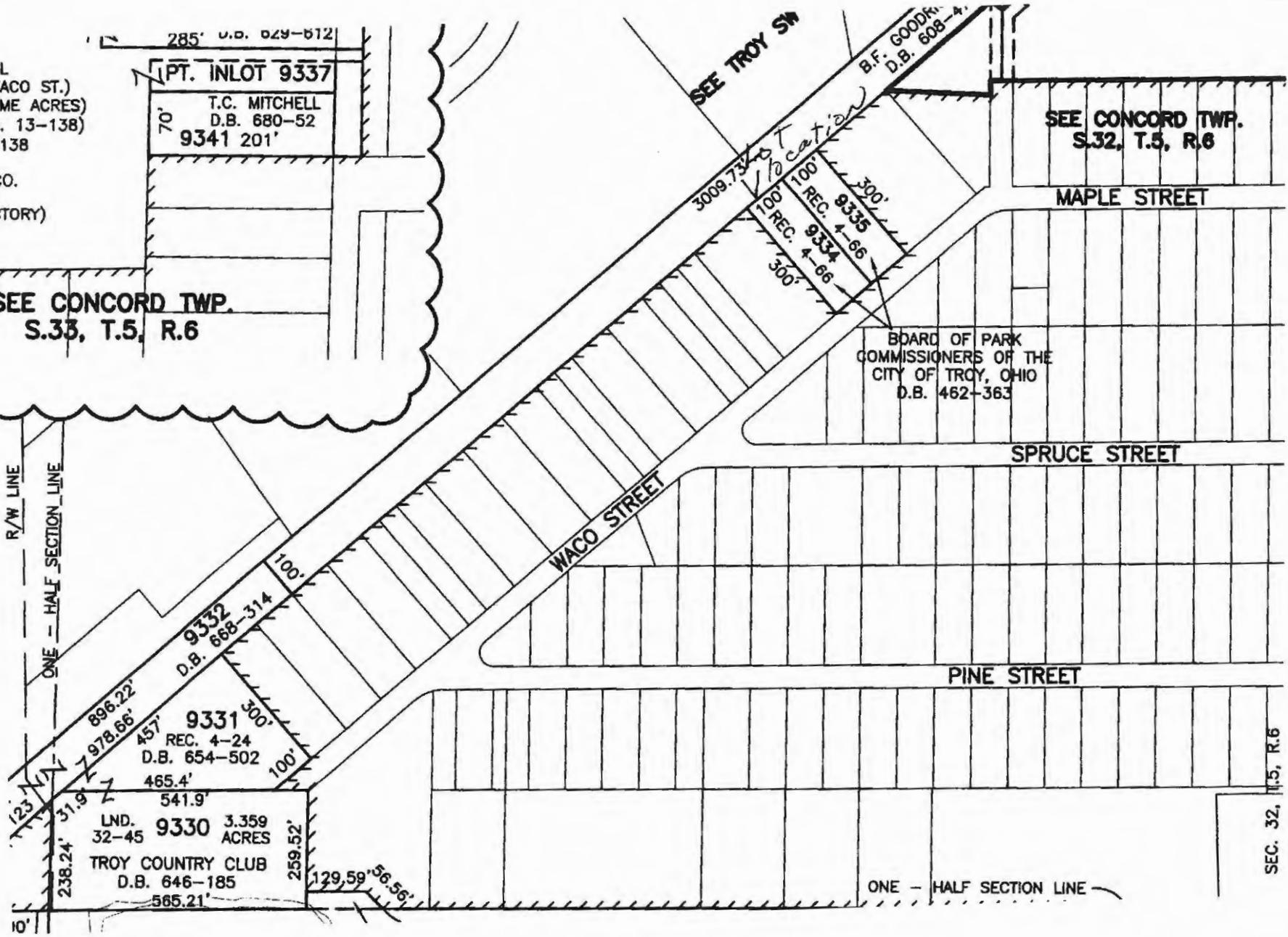
SPRUCE STREET

WACO STREET

PINE STREET

SEC. 32, T.5, R.6

ONE - HALF SECTION LINE



**THE DAYTON POWER AND LIGHT COMPANY
GRANT FOR ELECTRIC RIGHT OF WAY AND EASEMENT**

Know all men by these presents that the **Board of Park Commissioners of the City of Troy**, (hereinafter "Grantors"), for valuable consideration provided by **THE DAYTON POWER AND LIGHT COMPANY**, an Ohio Corporation (hereinafter Grantee), does hereby grant to the Grantee, its successors and assigns forever, a Right of Way and Easement for any and all purposes for which electric energy is now or may hereafter be used, and also, to construct, reconstruct, erect, add to, operate, maintain, use, remove, replace either overhead or underground electric facilities consisting of poles, lines, structures, wires, underground lines, cables, conduits, manholes, anchors, grounding systems, communication circuits, fiber optic cables, equipment, and all other necessary and incidental appurtenances contained in, over, upon, under and through, subject to the conditions hereinafter on the following premises, viz:

Situated in the City of **Troy**, Township of **Concord**, the County of **Miami**, the State of Ohio. Lots 178 & 179 now Inlots 9334 & 9335 of the Second Addition to Home Acres Subdivision and a Replat of Lots 1, 2, and 3 in Home Acres Plat Book 4, Page 66 of the Deed Records of Miami County, Ohio, and being the same premises conveyed in a Warranty Deed Book 462, Page 363 of the Deed Records of the aforesaid county.

Parcel Nos. D08-250353 (Inlot 9334) and D08-250354 (Inlot 9335)

Said Right of Way and Easement shall be **Ten Foot** in width and the centerline shall be approximately along the following course identified on Exhibit A attached hereto and made a part hereof.

The Grantee, its successors and assigns, its agents, contractors and employees shall have the right of ingress and egress over the right of way and the adjoining premises of the Grantors for all purposes previously stated, together with the right to trim, cut, and remove or otherwise control trees, roots, undergrowth or overhanging branches or other obstructions both within and without the limits of the right of way and easement which according to the Grantee's standards and its opinion may interfere with the construction, maintenance, use or successful operation of the electric facilities.

No buildings or other structures shall be erected within the limits of the said Right of Way and Easement by the Grantors. No excavating or filling shall be done or be permitted by the Grantors within Right of Way and Easement that would either (A) reduce or add to the distance between the Grantee's facilities and the land surface without the Grantee's prior written consent and which consent will not be unreasonably withheld, (B) impair the Grantee's ability to maintain the facilities or (C) create a hazard.

The Grantors shall have the right to use the land within the easement area in any manner not inconsistent within this grant for Right of Way and Easement.

The Grantee, its successors and assigns, shall reimburse the Grantors for any damage or loss to growing crops and other property damages that may be caused by the Grantee, its agents, contractors or employees in construction, repair or removal of said electric facilities.

The Grantors covenant with the Grantee, that they are the true and lawful owners of the property herein described and have full power and authority to grant this Right of Way and Easement.

If in the event that any road should be widened or relocated so that its right of way extends onto the Grantee's Right of Way and Easement herein provided for, the Grantee may, but shall not be required to, relocate or reconstruct its facilities, so that the Grantee's right of way as relocated has a centerline of said right of way that shall not be more than five (5) feet off the road right of way as widened or relocated.

The grant of right of way and easement shall run with the land and be binding on and inure to the benefit of the parties, their heirs, successors, and assigns.

As used herein, words in plural number include words in the singular number.

IN WITNESS WHEREOF, the Grantors have hereunto subscribed their names this ____ day of _____, 20__.

GRANTORS:

Board of Park Commissioners of the City of Troy

Commissioner

Commissioner

Commissioner

STATE OF OHIO)
 SS:
COUNTY OF **Miami**)

The foregoing instrument was acknowledged before me this ____ day of _____, 20__ by Board of Park Commissioners of the City of Troy,

By: _____,
_____, Commissioners, Grantors.

NOTARY PUBLIC

This Instrument Prepared By:
Real Estate Services Department
The Dayton Power and Light Company
1900 Dryden Rd.
Dayton, OH 45439
Project Number: 01.30.1554

TITLE Board of Park Commissioners of the City of Troy		 The Dayton Power and Light Company
CITY of TROY, CONCORD TOWNSHIP, MIAMI COUNTY, OHIO		
SEC. 32	T. 5	R. 6
CROSS	DRAWN	DATE
	V.C.	3-26-20
		PROJ# 01.30.1554

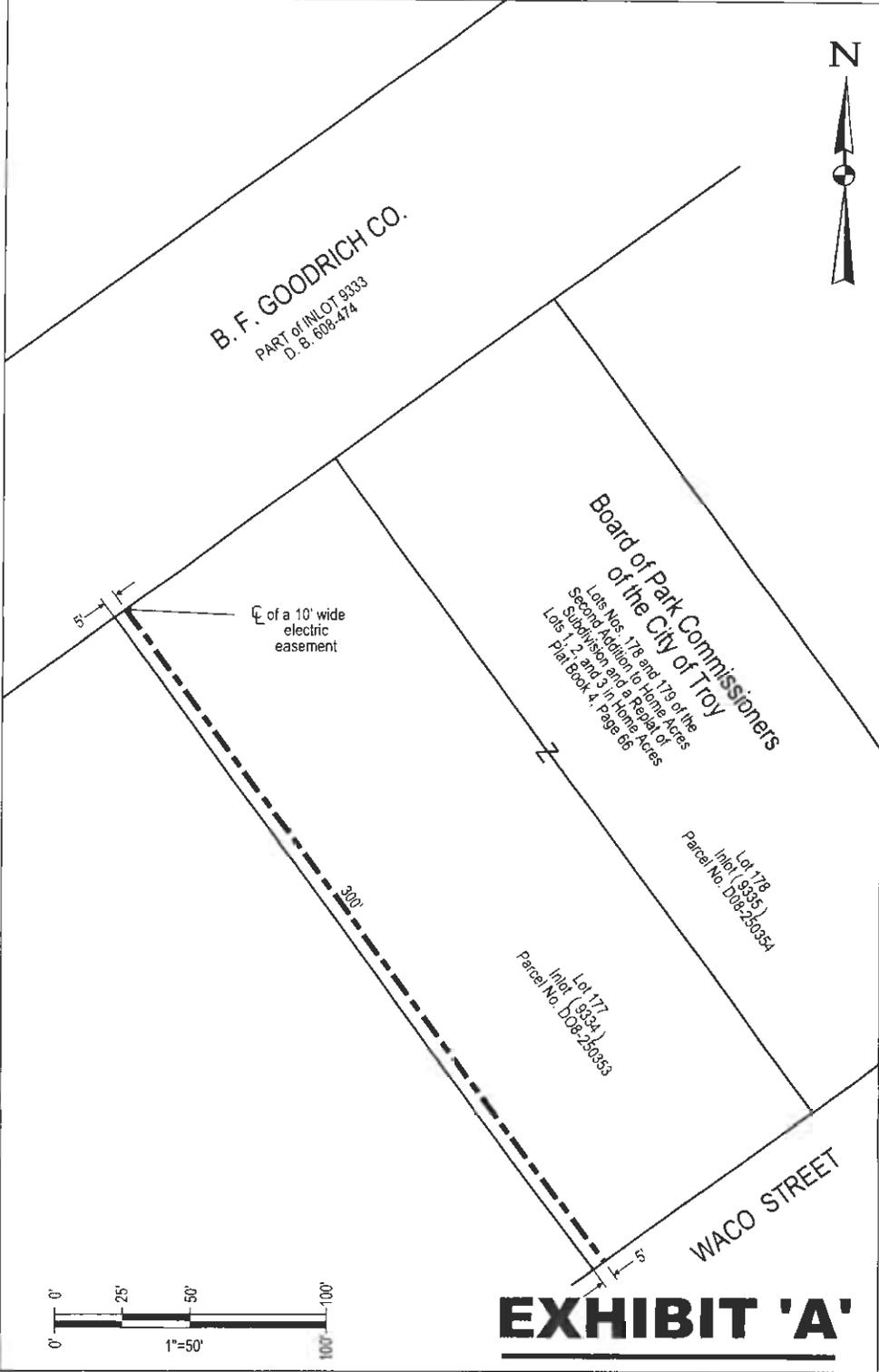


EXHIBIT 'A'



Make it yours.



TO: Alan Kappers, President, Troy Board of Park Commissioners
FROM: Sue G. Knight, Troy Clerk of City Council
DATE: March 12, 2020
SUBJECT: REQUEST FOR FURTHER INFORMATION RE ARCHER PARK PROPERTY

At its March 9, 2020 meeting, the City Council Parks and Recreation Committee discussed Ordinance O-13-2020, which would, based on the recommendation of the Board of Park Commissioners (Board), declare as surplus certain Archer Park property immediately southwest of 636 Shaftsbury Road. During that meeting, several questions were posed regarding the structures that were placed on Archer Park property by the owner of 636 Shaftsbury Road. Those questions are listed below.

Upon receipt of the Board's answers, another meeting of the Parks and Recreation Committee will be scheduled so that a recommendation to City Council can be forwarded.

Regarding the basketball court:

1. When was the court installed?
2. Who built the structure?
3. Did the Board of Park Commissioners give permission in advance of building the structure?
4. How was the park property accessed by a concrete truck to place the concrete and was permission requested/granted/documentated?

Regarding the shed:

1. If the City did not purchase the shed, who initially owned the shed?
2. What year was it originally purchased or obtained?
3. Was it located on park property; if so, where; how was the location determined and authorized?
4. Did the Board provide the City with any information regarding having the shed on City property, and its disposition?
5. Who determined the shed was surplus/was the process followed for the disposition of the shed and moving of the shed?
6. When did the owner of 636 Shaftsbury take possession of the shed and how did that occur, and what is the documentation?
7. If it was moved from City property, who transported it and how was it transported?

Regarding the process followed:

1. Does the Board utilize a standard process, set of criteria or any guidelines when evaluating requests such as this one? If not, should the Board consider creating one or each request be considered on a case-by-case basis?
2. Was any investigation done by the Board when this request was made, particularly as to the unusual circumstances (i.e., construction being completed well before request to the Board)?
3. Did the Board discuss any other remediation options before recommending the property as surplus (i.e., orders to remove and restore the land to greenspace, confiscation of the structures, etc.)?
4. Are there other structural encroachments onto City- or Board-owned property and, if so, will the Board support an effort by City staff to inventory all property, identify encroachments and then provide notice to offending property owners?
5. Are there written policies in place whereby Park staff is required to notify the Board when encroachments have occurred?
6. Is staff routinely trained on all City policies, including customer service, harassment, ethics, and other personnel matters?
7. After answering the above questions, does it remain the Board's recommendation to declare this property surplus, and, if so, is there a desire to expand the recommendation to include the entire area between Partial Inlot 8670 and Inlot 11322?

cc:

Mayor Robin Oda
Council Parks and Recreation Committee
Members of the Board of Park Commissioners
Grant Kerber, Law Director

