



AGENDA, TROY CITY COUNCIL
MONDAY, DECEMBER 5, 2022, 7:00 P.M.
COUNCIL CHAMBERS, CITY HALL

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

Excuses by motion/second/roll call vote

INTRODUCTIONS

SUMMARY OF MINUTES November 21, 2022 Meeting

motion/second/roll call vote

COMMITTEE REPORTS

Citizen comments on committee reports or agenda items – two-minute limit

RESOLUTIONS

R-78-2022	Increase 2022 Fleet Maintenance Authorization to \$450,000	EMERGENCY	1 st Reading
R-79-2022	Emergency contract for Cornish Road Waterline Repairs, \$100,000	EMERGENCY	1 st Reading
R-80-2022	Consent to Participate in Ohio Department of Transportation Paving of E. Main St. (Mulberry St. to Corporate Limits)	EMERGENCY	1 st Reading
R-81-2022	Troy Development Council Funding for 2023, \$140,000		1 st Reading
R-82-2022	Troy Main Street, Inc. Funding for 2023, \$60,000		1 st Reading
R-83-2022	Troy Recreation Association Funding for 2023, up to \$32,000		1 st Reading

ORDINANCES

O-60-2022	Amend O-42-2022, Correction to Zoning Code Section 1143.22 (m) (6) B	PUBLIC HEARING 12-19	1 st Reading
O-61-2022	Appropriation 2023 (approval of the budget)		1 st Reading
O-62-2022	Reappropriation for 2022		1 st Reading

COMMUNICATIONS/ANNOUNCEMENTS

COMMENTS: Mayor, Director of Public Service & Safety, Director of Law, Auditor, Council President

COMMENTS: Council

COMMENTS: Staff

COMMENTS: Audience

ADJOURN

NOTE: Committee meetings may take place prior to or following Council meeting

CITY OF TROY MISSION STATEMENT:

Through sound and prudent leadership, the City of Troy is committed to sustaining its continued prominence as a regional hub by providing a well-balanced community for its residents, businesses and visitors, consisting of a vibrant downtown, growing economic base, strong educational environment, and plentiful recreational opportunities strengthened by public/private cooperation and grounded in financial stability.

MINUTES OF COUNCIL

A regular session of Troy City Council was held on Monday, November 21, 2022 at 7:00 p.m. in Council Chambers, City Hall.

Members Attending: Marshall, Pierce, Rozell, Schilling, Severt, Snee, Twiss and Whidden.

Upon motion of Mr. Severt, seconded by Mr. Twiss, Mr. Phillips was excused from this meeting by unanimous roll call vote.

Presiding Officer:	William Lutz	President of Council
Others Present:	Robin I. Oda	Mayor
	Patrick E. J. Titterington	Director of Public Service and Safety
	John E. Frigge	Auditor
	Grant D. Kerber	Director of Law

INVOCATION & PLEDGE OF ALLEGIANCE: An invocation was given by Council Member Marshall followed by the Pledge of Allegiance.

MINUTES: The Clerk gave a summary of the minutes of the November 7, 2022, meeting of Troy City Council. There were no corrections or additions to these minutes. Upon motion of Mr. Twiss, seconded by Mr. Rozell, these minutes were approved by unanimous roll call vote.

COMMITTEE REPORTS:

Community & Economic Development Committee: Mr. Shilling, Chairman, reported that Committee recommends legislation be prepared to provide for the three legislative items (statement of services to be provided to annexed territory, statement of buffering, consent) required by state law related to the Isern-Huegel Annexation of 163.634 acres from Concord Township, which land is located on both sides of SR 55 between Nashville and Wilson Roads. To meet the timeline of the state law for an expedited annexation, the Committee supports emergency legislation. Report submitted by Pierce, Snee and Schilling.

Finance Committee: Mr. Severt, Chairman, reported as follows:

1. Committee recommends that legislation be prepared authorizing the Director of Public Service and Safety to:
 - Purchase gasoline and diesel for calendar years 2023 through 2025 on the open market as needed.
 - Advertise for bids and enter into a contract for the supply of water meters and appurtenances at a cost not to exceed \$297,000 each year, 2023 through 2025.
2. Committee recommends legislation be prepared increasing the hourly rate paid to seasonal and part-time positions to reflect the 1-1-2023 adjustment in the Ohio minimum wage rate of \$10.10 per hour.

Reports submitted by Phillips, Rozell and Severt.

Safety & Health Committee: Mr. Twiss Chairman, reported that Committee recommends legislation be prepared to approve the 2023 funding to the Miami County Health District for public health services for Troy citizens in the amount of \$375,217.04.

Report submitted by Marshall, Whidden and Twiss.

COMMENTS ON AGENDA ITEMS: NONE

RESOLUTION NO. R-70-2022

RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY OF THE CITY OF TROY, OHIO TO FILE A NOTICE OF APPEAL TO THE DECISION AND JUDGMENT ENTRY OF THE COMMON PLEAS COURT OF MIAMI COUNTY, OHIO IN REFERENCE TO CASE NO. 21 CV 378 AND DECLARING AN EMERGENCY

This Resolution was given first title reading on October 31, 2022.

Given second title reading on November 7, 2022.

Given third title reading.

Mr. Severt noted that as the time limit for filing an appeal has now passed, this Resolution would have no effect. Mr. Severt moved to postpone indefinitely Resolution No. R-70-2022. Motion seconded by Mr. Twiss.

Discussion:

-Mr. Schilling asked if it is possible that the City may have to hire outside counsel for this case and if so could that be done by the Director of Public Service and Safety with Council action not required if the amount was less than \$50,000. Mr. Schilling further commented that he did not want citizens to have the opinion that there could never be a need for the City to be further involved legally.

-Mr. Kerber responded that as he had a conflict of interest regarding this case, the City had to seek outside counsel, that nothing is currently pending that would involve the City but, generally speaking, something could rise to the need for a legal opinion. Mr. Kerber advised that, again, generally speaking, there is a threshold of \$50,000 that requires Council approval to exceed.

-Mr. Severt noted that only the notice of appeal is the consideration before Council. Mrs. Snee noted that there was a motion before Council, which the Director of Law agreed took precedence.

Vote on Motion:

Yes: Severt, Marshall, Twiss, Pierce, Schilling, Snee, Whidden and Rozell.

No: None.

MOTION TO POSTPONE INDEFINITELY - APPROVED

RESOLUTION NO. R-71-2022

RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY OF THE CITY OF TROY, OHIO TO ENTER INTO AN AGREEMENT WITH THE MIAMI COUNTY PUBLIC DEFENDER'S COMMISSION FOR 2023

This Resolution was given first title reading.

Mr. Schilling moved for suspension of rules requiring three readings. Motion seconded by Mr. Severt.

Yes: Marshall, Twiss, Pierce, Schilling, Snee, Whidden, Rozell and Severt.

No: None.

Mr. Whidden moved for adoption. Motion seconded by Mr. Pierce.

Yes: Twiss, Pierce, Schilling, Snee, Whidden, Severt and Marshall.

Abstain: Rozell.

No: None.

RESOLUTION ADOPTED

RESOLUTION NO. R-72-2022

RESOLUTION ESTABLISHING MUNICIPAL SERVICES FOR CERTAIN TERRITORY CONTAINING 163.634 ACRES, MORE OR LESS, IN CONCORD TOWNSHIP, PROPOSED TO BE ANNEXED TO THE CITY OF TROY, OHIO, AND DECLARING AN EMERGENCY

This Resolution was given first title reading.

Mr. Whidden moved for suspension of rules requiring three readings. Motion seconded by Mr. Twiss.

Yes: Pierce, Schilling, Snee, Whidden, Rozell, Severt, Marshall and Twiss.

No: None

Mr. Twiss moved for adoption. Motion seconded by Mr. Rozell.

Yes: Schilling, Snee, Whidden, Rozell, Severt, Marshall, Twiss and Pierce.

No: None.

RESOLUTION ADOPTED

RESOLUTION NO. R-73-2022

RESOLUTION ESTABLISHING BUFFER REQUIREMENTS FOR CERTAIN TERRITORY CONTAINING 163.634 ACRES, MORE OR LESS, IN CONCORD TOWNSHIP, PROPOSED TO BE ANNEXED TO THE CITY OF TROY, OHIO, AND DECLARING AN EMERGENCY

This Resolution was given first title reading.

Mr. Schilling moved for suspension of rules requiring three readings. Motion seconded by Mr. Twiss.

Yes: Snee, Whidden, Rozell, Severt, Marshall, Twiss, Pierce and Schilling.

No: None

Mr. Twiss moved for adoption. Motion seconded by Mr. Severt.

Yes: Whidden, Rozell, Severt, Marshall, Twiss, Pierce, Schilling and Snee.

No: None.

RESOLUTION ADOPTED

RESOLUTION NO. R-74-2022

RESOLUTION CONSENTING TO THE ANNEXATION OF CERTAIN TERRITORY CONTAINING 163.634 ACRES, MORE OR LESS, IN CONCORD TOWNSHIP, TO THE CITY OF TROY, OHIO, AND DECLARING AN EMERGENCY

This Resolution was given first title reading.

Mr. Twiss moved for suspension of rules requiring three readings. Motion seconded by Mr. Whidden.

Yes: Rozell, Severt, Marshall, Twiss, Pierce, Schilling, Snee and Whidden.

No: None

Mr. Twiss moved for adoption. Motion seconded by Mr. Whidden.

Yes: Severt, Marshall, Twiss, Pierce, Schilling, Snee, Whidden and Rozell.

No: None.

RESOLUTION ADOPTED

RESOLUTION NO. R-75-2022

RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY OF THE CITY OF TROY, OHIO TO ENTER INTO AN AGREEMENT WITH THE MIAMI COUNTY GENERAL HEALTH DISTRICT FOR HEALTH SERVICES

This Resolution was given first title reading.

Mr. Twiss moved for suspension of rules requiring three readings. Motion seconded by Mr. Schilling.

Yes: Marshall, Twiss, Pierce, Schilling, Snee, Whidden, Rozell and Severt.

No: None

Mr. Twiss moved for adoption. Motion seconded by Mrs. Snee.

Yes: Twiss, Pierce, Schilling, Snee, Whidden, Rozell, Severt and Marshall.

No: None.

RESOLUTION ADOPTED

RESOLUTION NO. R-76-2022

RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY OF THE CITY OF TROY, OHIO TO ENTER INTO AGREEMENTS FOR THE PURCHASE OF GASOLINE AND DIESEL FUEL AFTER BIDDING ON THE OPEN MARKET AND AWARDED CONTRACTS ON A LOWEST AND BEST BID BASIS FOR CALENDAR YEARS 2023, 2024 AND 2025

This Resolution was given first title reading.

Mr. Twiss moved for suspension of rules requiring three readings. Motion seconded by Mr. Pierce.

Yes: Pierce, Schilling, Snee, Whidden, Rozell, Severt, Marshall and Twiss.

No: None

Mr. Twiss moved for adoption. Motion seconded by Mr. Rozell.

Yes: Schilling, Snee, Whidden, Rozell, Severt, Marshall, Twiss and Pierce.

No: None.

RESOLUTION ADOPTED

RESOLUTION NO. R-77-2022

RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY OF THE CITY OF TROY, OHIO TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR WATER METERS FOR THE YEARS 2023, 2024 AND 2025

This Resolution was given first title reading.

Mr. Twiss moved for suspension of rules requiring three readings. Motion seconded by Mr. Schilling.

Yes: Snee, Whidden, Rozell, Severt, Marshall, Twiss, Pierce and Schilling.

No: None

Mr. Twiss moved for adoption. Motion seconded by Mrs. Snee.

Yes: Whidden, Rozell, Severt, Marshall, Twiss, Pierce, Schilling and Snee

No: None. .

RESOLUTION ADOPTED

ORDINANCE NO. O-59-2022

ORDINANCE REPEALING ORDINANCE NO. O-62-2021, ESTABLISHING SALARIES OF CERTAIN EMPLOYEES OF THE CITY OF TROY, OHIO, AND ESTABLISHING NEW WAGE SCALE FOR CERTAIN EMPLOYEES OF THE CITY OF TROY, OHIO

This Ordinance was given first title reading.

Mr. Twiss moved for suspension of rules requiring three readings. Motion seconded by Mr. Whidden.

Yes: Rozell, Severt, Marshall, Twiss, Pierce, Schilling, Snee and Whidden.

No: None

Mr. Twiss moved for adoption. Motion seconded by Mr. Severt.

Yes: Severt, Marshall, Twiss, Pierce, Schilling, Snee, Whidden and Rozell.

No: None.

ORDINANCE ADOPTED

COMMENTS OF THE DIRECTOR OF PUBLIC SERVICE AND SAFETY:

Mr. Titterington noted:

- City Offices are closed November 24 and 25 for the Thanksgiving Holiday.
- The Dye Mill Road facility closes November 25 for the season.
- There will be a public open house for new Fire Station #11 on December 4, 2-4 p.m.
- In regard to utilizing outside legal counsel, that is always done in consultation with the Director of Law.

COMMENTS OF MEMBERS OF COUNCIL: Council Members Marshall and Severt congratulated Police Captain on Jeff Kunkleman on his retirement (Dec. 9), and thanked him for his years of dedicated service to the Police Department and the City.

There being no further business, the meeting adjourned at 7:28 p.m.

Clerk of Council

President of Council

COMMITTEE REPORT
TROY CITY COUNCIL

TO: Mr. Lutz, President of Council

DATE: November 28, 2022

FROM: Buildings & Utilities Committee

SUBJECT: EMERGENCY AUTHORIZATION – AWARD CONTRACTS FOR CORNISH ROAD WATERLINE REPAIR PROJECT

SUMMARY REPORT: *(To be read at Council meeting)*

On November 28, Committee members Twiss and Marshall met to consider authorizing emergency contracts without competitive bidding for the Cornish Road Waterline Repair Project. Between October 12 and November 1, there were ten water main breaks within the same two block area of Cornish Road and Clarendon Road. Because of the fragile condition of the pipe in this area, staff is concerned that there could be additional breaks with resultant outages for the area residents. ORC Section 735.051 permits Council, with two thirds concurrence, to authorize the purchase/contracting without the competitive bid process in an emergency situation. It is the opinion of staff and the City administration that that this project would be an emergency as provided by the ORC.

RECOMMENDATION: *(To be read at Council meeting)*

It is the recommendation of this Committee that legislation be prepared declaring the repair of the Cornish Road waterline an emergency as provided by ORC Section 735.051, and authorize the Director of Public Service and Safety to enter into contracts without competitive bidding for the Cornish Road Waterline Repair Project at a total cost not to exceed \$100,000.

Respectfully submitted,

William C. Twiss

Jeffrey G. Whidden

Kristie L. Marshall, Chairman
Buildings & Utilities Committee

DETAILED REPORT:

On November 28, 2022, Committee members Twiss and Marshall met to consider authorizing emergency contracts without competitive bidding for the Cornish Road Waterline Repair Project. Also attending the meeting were Mayor Oda, the Director of Law, the City Auditor, Council Members Phillips, Pierce, Schilling and Snee, the Director of Public Service and Safety, a citizen, and members of the City staff.

In the past month, the City has experienced an excessive amount of water main breaks within the same two block area of Cornish Road and Clarendon Road that have taken considerable time to repair. Approximately 420 feet of pipe in this area is degraded in condition such that it needs immediate emergency repair. We viewed a video that showed how fragile the pipe is. While the situation that may have led to the degrading of the pipe is being corrected, staff is concerned that there could be another break prior to completing a bid and award process. Due to the fragile condition of the pipe it could also be difficult to find enough good pipe to connect to for a repair, and this could lead to extended and unplanned outages for the residents. Costs are estimated not to exceed \$100,000.

Ohio Revised Code (ORC) Section 735.051 permits Council, with two thirds concurrence, to authorize the purchase/contracting without the competitive bid process in an emergency situation. It is the opinion of the administration and staff that this emergency provision is applicable to the needed repairs to the Cornish Road Waterline based on the frequency with which main breaks are occurring, the time it would take to bid and contract for this project, and a contractor to secure the needed supplies to complete the contract. This Committee concurs with that concern. The history of the main breaks is detailed on the attached.

RECOMMENDATION:

It is the recommendation of this Committee that legislation be prepared declaring the repair of the Cornish Road waterline an emergency as provided by ORC Section 735.051, and authorize the Director of Public Service and Safety to enter into contracts without competitive bidding for the Cornish Road Waterline Repair Project at a total cost not to exceed \$100,000.

cc: Council, Mayor, Director of Law, Auditor, Clerk, Director of Public Service & Safety, Media, staff
encl.



B & U

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MEMORANDUM

TO: Mr. Lutz, President of Council
FROM: Mr. Lutz, President of Council
DATE: November 22, 2022
SUBJECT: AUTHORIZATION TO AWARD CONTRACTS FOR THE CORNISH ROAD WATERLINE REPAIR PROJECT

RECOMMENDATION:

That Council declares the repair of the Cornish Road waterline an emergency as provided by ORC Section 735.051, and authorizes the Director of Public Service and Safety to enter into contracts without competitive bidding for the emergency repair of waterline on Cornish Road between Dartmouth and Clarendon Roads at a cost not to exceed \$100,000.

BACKGROUND:

In the past month, the City has experienced an excessive amount of water main breaks within the same two block area of Cornish Road and Clarendon Road. Approximately 420 feet of pipe in this area is degraded in condition such that it needs immediate emergency repair. Staff is concerned that there could be another break prior to completing a bid and award process. Due to the fragile condition of the pipe it could be difficult to find enough good pipe to connect to for a repair. This would cause an extended and unplanned outage for the residents to install necessary valves and setup temporary water lines in the affected area.

The most recent breaks on November 1 took all day to address. The first call came in around 6:30 a.m., and after crews completed the repair, a second break in same hole occurred. This phenomenon would repeat itself multiple times until later that evening when the pipe was repaired and the hole backfilled. At that time, crews did not compact the hole to typical standards for fear the extra pounding would cause another break. Since then staff has potholed in the area to determine the extent of the compromised pipe locations. They found a hole on Cornish Road that had stray electric current going to ground via the water main. The property owner has been advised and is looking into the remedy of their issue. The pipe in this two block area is so brittle that it can chip and break apart at the top with minimal impact from a spade.

Recent water main breaks in this area are as follows:

- 10/12/22 Clarendon Road - Two Breaks 50 feet South of Cornish
- 10/13/2022 Cornish Road - Two Breaks between 1615 and 1635 Cornish, while backfilling the first excavation the second one occurred
- 10/16/2022 Cornish Road - Two Breaks between 1615 and 1635 Cornish. The Street Department was prepping the excavations from 10/13 and another break occurred. Two breaks were at the same time.
- 11/01/2022 Cornish Road - Four Breaks between 1615 and 1635 Cornish as detailed above

The Director of Law has advised that ORC Section 735.051 permits Council, with two thirds concurrence, to authorize the purchase without bids in an emergency situation. It is the opinion of the administration and staff that this emergency provision is applicable to the needed repairs to the Cornish Road Waterline based on the frequency with which main breaks are occurring, the time it would take to bid and contract for this project, and a contractor to secure the needed supplies to complete the contract.

Staff has been working with local contractors to obtain quotes to make the repairs and the paving. Staff was fortunate to secure the length of pipe needed to make the repairs from a local supplier that recently took delivery of ductile iron pipe. The estimated cost based on the quotes and cost of the waterline is approximately \$80,000. Staff has recommended that Council authorize a not to exceed amount of \$100,000 in case the repair requires work in addition to what is currently anticipated. Sufficient funds are available within the Water Fund

REQUESTED ACTION:

It would be appreciated if you would assign to a Committee of Council consideration of declaring the repair of the Cornish Road waterline an emergency as provided by ORC Section 735.051, and authorize the Director of Public Service and Safety to enter into contracts without competitive bidding for the Cornish Road Waterline Repair Project at a cost not to exceed \$100,000.



COMMITTEE REPORT
TROY CITY COUNCIL

TO: Mr. Lutz, President of Council
FROM: Finance Committee
SUBJECT: INCREASE AUTHORIZATION FOR FLEET MAINTENANCE FOR 2022

DATE: November 28, 2022

SUMMARY REPORT: *(To be read at Council meeting)*

Committee members Phillips and Severt met on November 28 to consider a request to increase the authorization for the Fleet Maintenance Contract for 2022 by \$50,000. This is based on a recent large repair that may impact the remaining balance on the contract.

RECOMMENDATION:

It is the recommendation of this Committee that legislation be prepared increasing the authorization for the Fleet Maintenance Contract for 2022 to \$450,000. Because of timing being close to year end, the Committee supports emergency legislation so that there is no delay in the payment of invoices.

Respectfully submitted,

Bobby W. Phillips

William G. Rozell

Todd D. Severt, Chairman
Finance Committee

DETAILED REPORT:

Committee members Phillips and Severt met on November 28, 2022 to consider the request that the fleet maintenance authorization for 2022 be increased by \$50,000. This meeting was also attended by Mayor Oda, Council Members Marshall, Schilling, Snee, Pierce and Twiss, the Director of Law, the City Auditor, the Director of Public Service and Safety, a citizen, and members of the City Staff.

The 2022 Fleet Maintenance Contract has an authorization of \$400,000. Due to a recent major repair to the jet vac machine and a review of expenses to date, staff requested that the authorization for 2022 be increased to \$450,000 as a precaution.

RECOMMENDATION:

It is the recommendation of this Committee that legislation be prepared increasing the authorization for the Fleet Maintenance Contract for 2022 to \$450,000. Because of timing being close to year end, the Committee supports emergency legislation so that there is no delay in the payment of invoices.

cc: Council, Mayor
Auditor, Director of Law
Director of Public Service and Safety, Clerk
Staff, media

COMMITTEE REPORT
TROY CITY COUNCIL

TO: Mr. Lutz, President of Council

DATE: November 28, 2022

FROM: Finance Committee

SUBJECT: 2023 BUDGET APPROVAL – AUTHORIZING APPROPRIATION ORDINANCE; AUTHORIZING AGENCY FUNDING

SUMMARY REPORT: *(To be read at Council meeting)*

On November 28, the Finance Committee and other members of Council met for the review of the 2023 Budget. This budget reflects the Mayor's and Council's number one priority of economic development and a focus on quality of life and safety. We note that a budget must be a working document, and we anticipate some reappropriations during the year. The work and cooperation of the Mayor, City Administration, and department heads is appreciated in developing the budget document.

RECOMMENDATION: *(To be read at Council meeting)*

It is the recommendation of this Committee that the 2023 Budget of the City of Troy be approved by the preparation and adoption of the Appropriation Ordinance.

The appropriation includes funding for agencies, and this Committee recommends that legislation be prepared authorizing the following for 2023, with the funding remitted quarterly:

Troy Development Council	\$140,000
Troy Main Street, Inc.	\$ 60,000
Troy Recreation Association, Inc. – up to	\$ 32,000

Respectfully submitted,

Bobby W. Phillips

William G. Rozell

Todd D. Severt, Chairman
Finance Committee

DETAILED REPORT:

On November 28, 2022, Finance Committee members Phillips and Severt met for the review of the 2023 Budget in a workshop session. The workshop was attended by Council Members Marshall, Pierce, Schilling, Snee and Twiss, Mayor Oda, the City Auditor, the Director of Public Service and Safety, and members of the City staff.

Through a series of meetings with department heads and staff since September, the City administration developed a recommended budget that reflects the priorities of the Mayor and Council, particularly that economic development remains the top priority. We note the following:

- The 2023 budget is a status-quo continuation budget to a great extent.
- Employee costs are budgeted based on the approved salaries for 2023 and reflect two years of COLA as the collective bargaining process had not been finalized for the 2022 budget approval. No additional positions are included; however, there will be a reorganization of authorized staffing in the Park Department with two retirements.
- The 2023 recommended budget maintains Council's commitment to economic development, especially through investments in workforce attraction, quality of life amenities, and business recruitment and expansion. It maintains the 2022 increases in the level of funding of agency partners the Troy Development Council and Troy Main Street, Inc. based on the continued allocation of special project funds in the Development Department into those agencies; it provides for a possible adjustment to the funding level for the Troy Recreation Association, Inc.; and continues the implementation of downtown riverfront related recommendations. In addition to economic development and quality of life, the budget continues emphasis on safety.

- The budget provides for the continuance of basic services the City has been fortunate to maintain as the community grows, even with the challenges and impact related to the cost increases that followed COVID and resulted from national policy directives.
- Technology improvements are continued, along with developing a plan to address cyber security.
- The Auditor's revenue projections are conservative. There could be significant refunds of income tax based on persons who now work from home and not a physical location. Also, negative impacts to local income tax revenues are still subject to changes by the State Legislature.
- Due to conservative spending patterns and some revenues exceeding projections, 2022 ending fund balances are generally better than projected when the budget was approved.
- Being able to secure vehicles and equipment remains a challenge, with the City retaining and maintaining some items longer than usual, including an ambulance and bucket truck. The budget does include, subject to availability, replacement cruisers; replacing five golf carts and adding three additional carts; and replacing one unmarked police vehicle.
- Investing in transportation, projects include the annual road paving program, another phase of the sidewalk program, the second phase of the West Main Street Corridor Project; and the paving of a portion of S. Market Street (Franklin to Grant Streets) and E. Main Street (Mulberry Street to E. Corporation Limit).
- Investing in buildings, properties and infrastructure continues with budgeted additional work on the Police Department HVAC system, the replacement of the roof on City Hall, concrete work at the Marina Building; a downtown public restroom; a park maintenance facility; design of a new downtown streetscape/safety plan; and investment in the Experiment Farm Industrial Park/infrastructure.
- The 2023 proposed budget is a fairly flat operating budget, with only a few exceptional long-planned capital expenses, such as the expansion of the Wastewater Treatment Plant.
- Expenditures are included for the disbursement of the funds from the American Rescue Plan Act.
- The City Auditor and the administrative staff will continue to closely monitor spending levels and revenues.

The budget is the City's most important annually approved document. It is also a working document that may need to be adjusted as conditions may require. There will be routine reappropriation requests during the year.

We appreciate the work of the Auditor, the Mayor, the administrative staff, and the department heads on the 2023 Budget.

RECOMMENDATION:

It is the recommendation of this Committee that the 2023 Budget of the City of Troy be approved by the preparation and adoption of the Appropriation Ordinance.

The appropriation will include continuing to fund the Troy Development Council in the amount of \$140,000. Of that amount, \$105,000 is funded from the General Fund and \$17,500 from each the Water Fund and Sewer Fund. We recommend that legislation be prepared authorizing the funding to the Troy Development Council in the amount of \$140,000, with the funding remitted quarterly.

The appropriation will include funding for the agencies of Troy Main Street, Inc. and the Troy Recreation Association, Inc. We recommend that legislation be prepared authorizing the following agency funding for 2023, with the funding remitted quarterly:

Troy Main Street, Inc.	\$ 60,000
Troy Recreation Association, Inc. – up to	\$ 32,000

The additional \$3,000 over the usual \$29,000 for the Troy Recreation Association, Inc., will be dependent on the agency providing value justification for the increase.

cc: Council, Mayor, Mr. Kerber, Mr. Frigge, Mr. Titterington, Clerk, staff, media
Council-elect

COMMITTEE REPORT
TROY CITY COUNCIL

TO: Mr. Lutz, President of Council
DATE: November 28, 2022
FROM: Streets & Sidewalks Committee
SUBJECT: ODOT PRELIMINARY PARTICIPATORY LEGISLATION, PAVING OF EAST MAIN STREET, FROM MULBERRY STREET TO EAST CORPORATION LIMIT, STATE FY 2023

SUMMARY REPORT: *(to be read at Council meeting)*

This Committee met on November 28 to consider the Ohio Department of Transportation's (ODOT) preliminary participatory legislation for the E. Main Street Resurfacing Project (Mulberry Street to the East Corporation Limit). ODOT plans to bid this project during the third quarter of State FY 2023. The City will reimburse ODOT for the City's share of the project cost.

RECOMMENDATION: *(to be read at Council meeting)*

This Committee recommends that legislation be prepared Council approving the preliminary participatory legislation for the E. Main Street Resurfacing Project (Mulberry Street to the East Corporation Limit), and authorizing the Director of Public Service and Safety to execute related documents. Based on the ODOT format and the December 26 date for returning approved legislation to ODOT, this Committee supports emergency legislation.

Respectfully submitted,

Samuel J. Pierce

Lynne B. Snee

Bobby W. Phillips, Chairman
Streets & Sidewalks Committee

DETAILED REPORT:

This Committee met on November 28, 2022, to consider the Ohio Department of Transportation's (ODOT) preliminary participatory legislation for the E. Main Street Resurfacing Project (Mulberry Street to the East Corporation Limit). This meeting was also attended by Mayor Oda, the Director of Law, the City Auditor, Council Members Marshall, Snee, Schilling, and Twiss, the Director of Public Service and Safety, a citizen and members of the City staff.

ODOT anticipates bidding the E. Main Street Resurfacing Project during the third quarter of State FY 2023 (January 1, 2023 – March 31, 2023). The City will reimburse ODOT for the City's share of the project cost, currently estimated at \$554,000. ODOT has provided the preliminary participatory legislation, and has requested it be approved and returned by December 26, 2022.

RECOMMENDATION:

This Committee recommends that legislation be prepared Council approving the preliminary participatory legislation for the E. Main Street Resurfacing Project (Mulberry Street to the East Corporation Limit), and authorizing the Director of Public Service and Safety to execute related documents. Based on the ODOT format and the date for returning approved legislation to ODOT, this Committee supports emergency legislation.

cc: Council, Mayor, Law Director, Auditor, Clerk, Director of Public Service & Safety, staff, media

RESOLUTION No. R-78-2022

Dayton Legal Blank, Inc.

**RESOLUTION AMENDING RESOLUTION NO. R-24-2019,
INCREASING THE AUTHORIZATION FOR THE FLEET
MAINTENANCE CONTRACT FOR CALENDAR YEAR
2022, AND DECLARING AN EMERGENCY**

WHEREAS, Troy City Council adopted Resolution No. R-24-2019, authorizing the Director of Public Service and Safety of the City of Troy, Ohio to advertise for bids and enter into a contract for the Fleet Maintenance Program at a cost not to exceed Four Hundred Thousand Dollars and no/100 (\$400,000.00) per year; and

WHEREAS, due to a larger unanticipated vehicle repair, that authorized amount could be exceeded prior to the end of 2022.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Troy, as follows:

SECTION I: That Section I of Ordinance No. R-24-2019 is hereby amended to read as follows:

"SECTION I: That the Director of Public Service and Safety of the City of Troy, Ohio is hereby authorized to advertise for bids and enter into a contract for a Fleet Maintenance Program, in accordance with the specifications now on file in the office of the Director of Public Service and Safety, at a cost not to exceed Four Hundred Thousand Dollars and no/100 (\$400,000.00) for calendar years 2020, 2021, and 2022 and is authorized to pay invoices for fleet maintenance services in the amount of Four Hundred Fifty Thousand Dollars and no/100 (\$450,000.00) for calendar year 2022."

SECTION II: That this Resolution is an emergency measure necessary for the immediate preservation of the public peace, health, and safety of the City of Troy, Ohio, and for the further reason that incurred invoices will need to be paid to the contractor for the balance of 2022; **NOW, WHEREFORE**, this Resolution shall be effective immediately upon its adoption and approval by the Mayor.

Adopted: _____
President of Council

Approved: _____

Attest: _____
Clerk of Council Mayor

RESOLUTION No. R-79-2022

Dayton Legal Blank, Inc.

RESOLUTION DECLARING AS AN EMERGENCY THE NEED FOR THE CORNISH ROAD WATERLINE REPAIR PROJECT, AND AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY OF THE CITY OF TROY, OHIO TO ENTER INTO EMERGENCY CONTRACTS FOR THE CORNISH ROAD WATERLINE REPAIR PROJECT WITHOUT COMPETITIVE BIDDING, AS PROVIDED BY SECTION 735.051 OF THE OHIO REVISED CODE, AND DECLARING AN EMERGENCY

WHEREAS, there have been multiple water main breaks in the area of Cornish Road in less than a thirty-day period; and

WHEREAS, investigations have shown that the waterline in this area is of a fragile and non-dependable condition and could suffer further breaks, especially with the coming winter weather; and

WHEREAS, the preparation of plans and specifications and competitive bidding of the project may take considerable time; and

WHEREAS, Ohio Revised Code Section 735.051 sets forth provisions for contracting for work without competitive bidding under specific criteria.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Troy, Ohio, two-thirds of the members duly elected thereto concurring as follows:

SECTION I: That the Council of the City of Troy, Ohio, hereby determines and declares as an emergency the need to perform the Cornish Road Waterline Repair Project without competitive bidding and without delay in accordance with the criteria established by Section 735.051 of the Ohio Revised Code.

SECTION II: That the Director of Public Service and Safety is hereby authorized to enter into a contract or contracts without competitive bidding for the Cornish Road Waterline Repair Project at a cost not to exceed One Hundred Thousand Dollars and no/100 (\$100,000.00).

SECTION III: That this Resolution is an emergency measure necessary for the immediate preservation of the public, peace, health and safety of the City of Troy, Ohio, and for the further reason that the repairs discussed herein must be contracted for and completed without delay; **NOW WHEREFORE**, this Resolution shall be effective immediately upon its adoption and approval by the Mayor.

Adopted: _____
President of Council

Approved: _____

Attest: _____
Clerk of Council Mayor

RESOLUTION No. R-80-2022

Dayton Legal Blank, Inc.

A RESOLUTION AUTHORIZING CONSENT, COOPERATION AND PARTICIPATION WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE RESURFACING OF EAST MAIN STREET FROM MULBERRY STREET TO THE TROY, OHIO EAST CORPORATION LIMIT, AND DECLARING AN EMERGENCY

PID No.: 116856

County/Route/Section: MIA East Main St Resurfacing

The following is a Resolution enacted by the Council of the City of Troy, Miami County, Ohio, hereinafter referred to as the Local Public Agency (LPA).

SECTION I – Project Description:

WHEREAS, the Council of the City of Troy, Ohio has determined the need for the described project:

The project will resurface East Main St. from Mulberry St. to Troy East Corp Limit.

NOW THEREFORE, be it Resolved by the Council of the City of Troy, Miami County, Ohio, as follows:

SECTION II – Consent Statement:

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project.

SECTION III – Cooperation Statement:

The LPA shall cooperate with the Director of Transportation in the above described project as follows:

The LPA agrees to participate in the cost of the project. The LPA further agrees to pay 100% of the cost of those features requested by the LPA which are determined by the State and Federal Highway Administration to be unnecessary for the Project.

The LPA further agrees that change orders and extra work contracts required to fulfill the construction contracts shall be processed as needed. The State shall not approve a change order or extra work contract until it first gives notice, in writing, to the LPA. The LPA shall contribute its share of the cost of these items in accordance with other sections herein.

The LPA further agrees to pay 100% of the cost to install and/or repair curb ramps at all necessary intersections to ensure compliance with the Americans with Disabilities Act.

SECTION IV – Utilities and Right-of-Way Statement:

The LPA agrees to acquire and/or make available to ODOT, in accordance with current State and Federal regulations, all necessary right-of-way required for the described Project. The LPA also understands that right-of-way includes eligible utility costs.

The LPA agrees to be responsible for all utility accommodation, relocation and reimbursement and agrees that such accommodation, relocations, and reimbursements shall comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual.

SECTION V – Maintenance:

Upon completion of the Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the Project in accordance with all applicable State and Federal law, including, but not limited to, Title 23, U.S.C., Section 116; (2) provide ample financial provisions, as necessary, for the maintenance of the Project; (3) maintain the right-of-way, keeping it free of obstructions; and (4) hold said right-of-way inviolate for public highway purposes.

SECTION VI - Authority to Sign:

That the Director of Public Service and Safety of the City of Troy, Ohio (LPA) is hereby authorized to enter into contracts with ODOT pre-qualified consultants for the preliminary engineering phase of the Project and to enter into contracts with the Director of Transportation which is necessary to complete the above described project. Upon request of ODOT, the Director of Public Service and Safety is also authorized and empowered to assign all rights, title, and interests of the City of Troy, Ohio to ODOT arising from any agreement with its consultant in order to allow ODOT to direct additional or corrective work, recover damages due to errors or omissions, and to exercise all other contractual rights and remedies afforded by law or equity.

The LPA agrees that if Federal Funds are used to pay the cost of any consultant contract, the LPA shall comply with 23 CFR 172 in the selection of its consultant and administration of the consultant contract. Further the LPA agrees to incorporate ODOT's "Specifications for Consulting Services" as a contract document in all of its consultant contracts. The LPA agrees to require, as a scope of services clause, that all plans prepared by the consultant must conform to ODOT's current design standards and that the consultant shall be responsible for ongoing consultant involvement during the construction phase of the Project. The LPA agrees to include a completion schedule acceptable to ODOT and to assist ODOT in rating the consultant's performance through ODOT's Consultant Evaluation System.

SECTION VII – Emergency:

That this Resolution is an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City of Troy, Ohio, and for the further reason to expedite the highway project and to promote highway safety, **NOW, WHEREFORE** this Resolution shall be effective immediately upon its adoption and approval by the Mayor.

Adopted: _____

President of Council

Approved: _____

Attest: _____
Clerk of Council

Mayor

RESOLUTION No. R-81-2022

Dayton Legal Blank, Inc.

**RESOLUTION APPROVING FUNDING TO THE
TROY DEVELOPMENT COUNCIL FOR
ECONOMIC DEVELOPMENT FOR THE CITY
OF TROY, OHIO**

WHEREAS, this Council has previously supported the Chamber of Commerce and the Troy Development Council in developing an Economic Development Plan for the City of Troy and its surrounding environment; and

WHEREAS, a strong and sustained economic development program is essential to the success of the City of Troy, allowing for funding of programs, projects and services that protect the health, safety and welfare of Troy's residents, businesses, and visitors; and

WHEREAS, the City of Troy partnered with the business community in 1984 and created the Troy Development Council (TDC) to provide site location, worker development, business retention, and domestic and international industry recruitment services; and

WHEREAS, the City of Troy joined this unique public/private partnership in recognition of the fact that the TDC could and does provide these economic development services much more efficiently and cost effectively than the City bureaucracy could; and

WHEREAS, economic development has been emphasized as the number one priority of the City of Troy; and

WHEREAS, the TDC is continuing its "Partners in Progress" initiative to expand its outreach efforts and support even more the Troy business community with increased resources and work programs.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Troy, Ohio, as follows:

SECTION I: That the City of Troy support the Troy Development Council in the amount of One Hundred Forty Thousand Dollars and no/100 (\$140,000.00) for calendar year 2023 and that One Hundred Five Thousand Dollars and no/100 (\$105,000.00) shall be funded from the General Fund of the City of Troy, and Seventeen Thousand, Five Hundred Dollars and no/100 (\$17,500.00) each from the Water Fund and the Sewer Fund; with such funding to be distributed quarterly, but that the first distribution cannot be made prior to the effective date of this Resolution.

SECTION II: That this Resolution shall be effective at the earliest date allowed by law.

Adopted: _____
President of Council

Approved: _____

Attest: _____
Clerk of Council Mayor

EXHIBIT "A"

CONTRACT

WHEREAS, the City of Troy and the Troy Recreation Association Incorporated respectively manage and operate recreational facilities; and

WHEREAS, the City of Troy is without facilities for the total recreation program and desires that the facilities of the Troy Recreation Association be made available for such purposes; and

WHEREAS, it is deemed to be in the best interest of the public that the City of Troy through its Board of Recreation contract with the Troy Recreation Association Incorporated to make its facilities and recreation program available;

NOW, THEREFORE, in consideration of the premises, covenants and agreements by each of the parties hereto, Troy Recreation Association Incorporated, a non-profit Ohio corporation, hereinafter referred to as "Association" and the Board of Recreation of the City of Troy, a municipal corporation of the State of Ohio hereinafter referred to as "Board" do mutually agree as follows:

The Association agrees that:

- (1) Association shall rehabilitate and improve the existing recreation facility, maintain such facilities by providing janitorial service, supplies, heat, light, and other necessary equipment for the operation of the recreation center.
(2) Association shall select and provide the employees for the operation of said recreation center and be the sole Determiner of the policy of operation.
(3) Except as otherwise provided herein, Association pays all cost of operating the facility and equipment, including but not limited to wages, cost of materials and supplies, maintenance repairs, insurance, social security, and worker's compensation.
(4) Association shall submit annually to the Board a budget of all operating and maintenance expenses, whether or not reimbursable.
(5) Association shall maintain a complete set of books and records showing all revenue received or collected in the operation of the facility and all expenditures made, and contain supporting data as prescribe by the Board.
(6) Association shall provide to the Board and the City Auditor an annual financial statement.
(7) Association shall provide that the Recreation Director of the Board or his/her designee shall serve on the Board of Trustees of the Association.
(8) Association covenants and agrees to pay all damages to the facility, equipment and supplies.
(9) Association agrees to provide Board a detailed annual financial statement.

The Board agrees that:

- (1) The Board shall provide funds not to exceed up to Thirty-Two Thousand Dollars (\$32,000.00) for the calendar year 2023 to be paid quarterly as outlined herein.

(2) Board shall distribute said funds on the basis of the budget hereinabove referred to upon written vouchers from the Association signed by its designated person and counter-signed by the Recreation Director of the Board.

This Agreement shall be in full force and effort from the date hereof until December 31, 2023, unless terminated at an earlier date by mutual agreement of the parties. If at the termination of this agreement the Board desires to continue to retain the Association to provide recreation services and the Association has satisfactorily performed all duties under this Agreement then the Association shall have the privilege of negotiating with the Board for an extension of this Agreement.

IN WITNESS WHEREOF the Board of Recreation by its Chairman and Troy Recreation Association Incorporated, acting by and through its President and Secretary have caused these presents to be signed this ___ day of ___, 20__.

WITNESSES:

BOARD OF RECREATION OF THE CITY OF TROY

by ___ President

by ___ Secretary

TROY RECREATION ASSOCIATION, INC.

by ___ President

by ___ Secretary

APPROVED AS TO FORM:

Director of Law

Date

CERTIFICATION BY CITY AUDITOR

The undersigned, as Auditor of the City of Troy, Ohio, hereby certifies that funds sufficient to meet the requirement of this Agreement have been lawfully appropriated for such purposes and are in the treasury, or in the process of collection.

Date ___ Amount \$ ___

BY ___ City Auditor

ACCOUNT NO. 101.441.5382

RESOLUTION NO. _____



MEMORANDUM

TO: Mr. Lutz, President of Council

FROM: Sue Knight for the Troy Planning Commission

DATE: November 25, 2022

SUBJECT: REPORT OF THE PLANNING COMMISSION – CORRECTION TO THE ZONING CODE RELATED TO THE HISTORIC PRESERVATION OVERLAY DISTRICT (HP-O)

Following the recent Ordinance Amendment to the Zoning Code related to the Historic Preservation Overlay District, an error was found in Section 1143 (m) (6) B. The adopted Ordinance reads:

“B. For structures that the Planning Commission finds that are not historically significant, the Appeals Board may relax or waive the standards or guidelines found in this Chapter or Guidelines.”

It should have read:

“B. For structures that the Planning Commission finds that are not historically significant, the Planning Commission may relax or waive the standards or guidelines found in this Chapter or Guidelines.”

This is the only correction that is needed. However, due to involving the Zoning Code, it will require a Council Public Hearing, which will be held December 19.

This recommended correction is forwarded herewith for consideration of Troy City Council.

ORDINANCE No. 0-60-2022

Dayton Legal Blank, Inc.

**ORDINANCE AMENDING ORDINANCE NO. O-42-2022,
TO MAKE A CORRECTION IN SECTION 1143.22 (m) (6) B**

WHEREAS, the Council of the City of Troy, Ohio enacted Ordinance No. O-42-2022, regarding the Zoning Code of the City of Troy, Ohio related to the Historic Preservation Overlay District, and a subsequent typographical error has been found in Section 1143.22 (m) (6) B of said Ordinance and should be corrected.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Troy, Ohio, as follows:

SECTION I: That Section 1143.22 (m) (6) B of the Codified Ordinances of the City of Troy, Ohio which reads as follows, is hereby repealed:

"B. For structures that the Planning Commission finds that are not historically significant, the Appeals Board may relax or waive the standards or guidelines found in this Chapter or Guidelines."

SECTION II: That Section 1143.22 (m) (6) B of the Codified Ordinances of the City of Troy, Ohio, is hereby enacted as follows:

"B. For structures that the Planning Commission finds that are not historically significant, the Planning Commission may relax or waive the standards or guidelines found in this Chapter or Guidelines."

SECTION III: That at this Ordinance shall be effective at the earliest date allowed by law.

Adopted: _____
President of Council

Approved: _____

Attest: _____
Clerk of Council Mayor

ORDINANCE No. 0-61-2022

Dayton Legal Blank, Inc.

**ORDINANCE APPROPRIATING FUNDS NECESSARY FOR THE
VARIOUS DEPARTMENTS AND OFFICES OF THE CITY OF TROY,
OHIO, FOR THE YEAR 2023**

BE IT ORDAINED by the Council of the City of Troy, Ohio, at least two-thirds of the members duly elected thereto concurring as follows:

SECTION I. That from and out of the monies and balances known to be in the funds of the City of Troy, Ohio, which funds are listed in the sections below, and from all the monies anticipated to come into such funds during the year 2023, there is appropriated funds to fulfill the objects and purposes for which the City of Troy, Ohio must provide, the sums set forth in Section II through Section XLV:

FUND	TOTAL	TRANSFER
<u>SECTION II.</u> GENERAL FUND	\$ 24,743,150	\$ 5,410,000
<u>SECTION III.</u> STREET DEPARTMENT FUND	\$ 1,642,487	\$ None
<u>SECTION IV.</u> STATE HIGHWAY IMPROVEMENT FUND	\$ 74,710	\$ None
<u>SECTION V.</u> INCOME TAX DEPARTMENT FUND	\$ 1,412,995	\$ 20,000,000
<u>SECTION VI.</u> CEMETERY FUND	\$ 498,130	\$ None
<u>SECTION VII.</u> SAFETY-INCOME TAX FUND	\$ None	\$ 2,800,000
<u>SECTION VIII.</u> MUNICIPAL REAL PROPERTY FUND	\$ 1,500	\$ None
<u>SECTION IX.</u> MIAMI CONSERVANCY DISTRICT FUND	\$ 107,500	\$ None
<u>SECTION X.</u> RECREATIONAL PROGRAMS FUND	\$ 201,165	\$ None
<u>SECTION XI.</u> PARK & RECREATION CAPITAL IMPROVEMENT FUND	\$ 435,150	\$ None
<u>SECTION XII.</u> COMMUNITY DEVELOPMENT BLOCK GRANT FUND	\$ 531,500	\$ None
<u>SECTION XIII.</u> PARKING & DOWNTOWN IMPROVEMENT FUND	\$ 160,150	\$ None
<u>SECTION XIV.</u> DRUG LAW ENFORCEMENT FUND	\$ 12,000	\$ None
<u>SECTION XV.</u> LAW ENFORCEMENT TRUST FUND	\$ 18,170	\$ None
<u>SECTION XVI.</u> REVOLVING LOAN FUND	\$ 706,500	\$ None
<u>SECTION XVII.</u> CARES ACT CORONAVIRUS RELIEF FUND	\$ None	\$ None
<u>SECTION XVIII.</u> AMERICAN RESCUE PLAN ACT OF 2021	\$ None	\$ 1,938,953
<u>SECTION XIX.</u> ONE OPIOID SETTLEMENT FUND	\$ 15,554	\$ None
<u>SECTION XX.</u> BOND RETIREMENT FUND	\$ 514,000	\$ None
<u>SECTION XXI.</u> CAPITAL IMPROVEMENT FUND	\$ 13,610,176	\$ None
<u>SECTION XXII.</u> OHIO PUBLIC WORKS COMMISSION FUND	\$ 678,000	\$ None
<u>SECTION XXIII.</u> TIF 2003 FUND	\$ 292,900	\$ None
<u>SECTION XXIV.</u> TECHNOLOGY FUND	\$ 85,625	\$ None
<u>SECTION XXV.</u> STOUDER EQUIPMENT & PLAYGROUND FUND	\$ 2,020	\$ None

<u>SECTION XXVI.</u> THE PAUL G. DUKE TRUST FUND	\$ None	\$ None
<u>SECTION XXVII.</u> ROBINSON RESERVE FUND	\$ 26,240	\$ None
<u>SECTION XXVIII.</u> CEMETERY TRUST FUND	\$ 5,000	\$ None
<u>SECTION XXIX.</u> CEMETERY ENDOWMENT FUND	\$ 53,550	\$ None
<u>SECTION XXX.</u> UNCLAIMED FUNDS FUND	\$ None	\$ 550
<u>SECTION XXXI.</u> TRI-CENTENNIAL FUND	\$ None	\$ None
<u>SECTION XXXII.</u> HOBART ARENA FUND	\$ 2,247,310	\$ None
<u>SECTION XXXIII.</u> MUNICIPAL SWIMMING POOL FUND	\$ 419,010	\$ None
<u>SECTION XXXIV.</u> STORMWATER UTILITY FUND	\$ 1,728,090	\$ None
<u>SECTION XXXV.</u> WATER DEPARTMENT FUND	\$ 7,114,263	\$ None
<u>SECTION XXXVI.</u> SEWERAGE SYSTEM FUND	\$ 4,822,459	\$ None
<u>SECTION XXXVII.</u> PARKING METER FUND	\$ 76,885	\$ None
<u>SECTION XXXVIII.</u> MIAMI SHORES GOLF CLUB FUND	\$ 1,325,206	\$ None
<u>SECTION XXXIX.</u> IMPREST CASH FUND	\$ 1,150	\$ None
<u>SECTION XL.</u> INVESTMENT FUND FOR CAPITAL IMPROVEMENT	\$ 2,000	\$ 187,500
<u>SECTION XLI.</u> BOARD OF BUILDING STANDARDS FUND	\$ None	\$ None
<u>SECTION XLII.</u> ENTERPRISE ZONE FUND	\$ 8,500	\$ None
<u>SECTION XLIII.</u> FIRE INSURANCE ESCROW FUND	\$ None	\$ None
<u>SECTION XLIV.</u> FEMA FUND	\$ None	\$ None
<u>SECTION XLV.</u> EQUITABLE SHARING FUND	\$ 37,350	\$ None

SECTION XLVI. That the Auditor of the City of Troy, Ohio, is authorized and directed to draw and issue his warrants upon the Treasurer of the City of Troy, Ohio, for payment of any of the appropriations set forth in Section II through Section XLV upon receiving proper certification and vouchers therefor approved by the officials or boards of the City of Troy, Ohio, authorized by law to approve the same, or upon passage of an Ordinance or Resolution of this Council to make such expenditures; provided, however, that no warrant may be drawn, issued or paid for salaries or wages except for persons employed of, and in accordance with, laws and ordinances.

SECTION XLVII. That this Ordinance shall be effective at the earliest date allowed by law.

Adopted: _____

President of Council

Approved: _____

Attest: _____

Clerk of Council

Mayor

ITEMS OF INTEREST

TO: Mayor Oda
Mr. Lutz, President of Council
Council Members

FROM: Patrick E. J. Titterington, City Director

DATE: December 2, 2022



We are providing the following for your information:

- Major Project Update:
 - Fire Station 11 – Final site and punch list items are ongoing. The Community Open House will be Sunday, December 4 from 2:00 p.m. to 4:00 p.m. The open house will begin with brief remarks from City and Fire Department Leadership. The public is welcome to attend and tour the new facility; however, the elevator will not be operational during the open house.
- Recreation Update:
 - The Troy Aquatic Park passes went on sale December 1 for the 2023 summer season at the \$20.00 off discounted rate. The discount will be in place through December 31.
 - Tickets for the Walker Hayes concert scheduled for December 16 went on sale Friday, November 11. Sales are going well.
 - Public Skating Sessions began on Friday, November 4 for the winter season.
- Employment Update:
 - Stephanie Dunlap, Management Analyst, Development Department, submitted her resignation effective December 14.
 - Robert Sims, Truck Driver, Refuse Department, is retiring January 31, 2023 after 39 years of service.
- The annual leaf collection is underway and will continue through January 19. A map showing anticipated pickup dates by address is available on the City's website at www.troyohio.gov/leaf-map. The collection is weather dependent.
- The Grand Illumination on November 25 was very well attended. Thank you, Troy Main Street, for organizing the wonderful event for the community to enjoy. Staff continues to receive many compliments about how nice the Public Square and the downtown looks for the Christmas season.
- Thank you to the Mercer Group for their contribution to the downtown Christmas decorations. The lighted "TROY" and wreath were designed and built by Troy and Ted Mercer and the employees of Mercer Group. Thank you for this wonderful addition.
- City offices will be closed on December 23 and December 26 for the Christmas Holiday and January 2 for the New Year's Day Holiday. Refuse collection and recycling will be on schedule.

Calendar of Meetings

December 5	7:00 p.m.	Council Meeting
December 6	4:00 p.m.	Board of Park Commissioners Meeting
December 12	6:00 p.m.	Council Committee Meeting
December 14	3:30 p.m.	Planning Commission Meeting
December 19	7:00 p.m.	Council Meeting
December 21	4:00 p.m.	Recreation Board Meeting
December 28	3:30 p.m.	Planning Commission Meeting

Upcoming Events Downtown

December 2	5:30-8:00 p.m.	First Friday: Live Models
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Upcoming Events at Hobart Arena

December 2-4		Silver Stick Hockey Tournament
December 8	7:30 p.m.	Night Ranger
December 10	8:00 p.m.	Home Free Family Christmas
December 16	7:30 p.m.	An Evening with Walker Hayes – Songs and Stories
February 11		The Greater Midwest Cheer & Dance Expo
February 17-19		2023 Miami County Home & Garden Show
March 3-4		OHSAA Division III District Wrestling Tournament
April 27	7:00 p.m.	Zach Williams with Special Guest Blessing Offor

Reports from other departments are attached.

If you have any questions, please do not hesitate to contact this office.

Enclosure

cc: Department Heads



Street/Solid Waste – Justin Olivieri, Foreman

- Collected and transported 246 tons of residential trash since the last report of 275 tons
- Handled recycling and trash complaints
- Collected yard waste bags and bundled brush
- Wrapped up asphalt repairs and have utilized 334 tons of asphalt
- Repaired deteriorated surface on Adams Street railroad overpass
- Completed second round of leaf collections in zones 1, 2, and 3
- Serviced equipment in preparation for winter operations
- Made berm repair to Troy-Urbana Road utilizing the Dura-Patcher
- Replaced and retrieved barricades and stanchions from the Grand Illumination event
- Repaired crosswalk markings around the downtown public square
- Removed graffiti from trash containers and the Christmas displays throughout the downtown

Electrical – Daryl Williams

- Completed Ohio Utilities Protection Service requests as needed
- Decorated the downtown Christmas tree and bushes around the downtown fountain
- Installed the following Christmas decorations:
 - Banners – 20 Downtown, 13 on Adams Street, 14 on Adams Street Bridge
 - 36 Downtown Sprays
 - 18 Levee Snowflakes
 - Wreathes – Eight on Adams Street Bridge and four on North Market Street Bridge
 - Mini-lights on nine Prouty Plaza trees
 - Placed two wreathes supplied by the Mercer Group at the downtown fountain
- Repaired the damaged mini-lights on several trees downtown
- Assisted in setting the Santa House on Prouty Plaza
- Changed on 12" red LED traffic light at the West Market Street and Dorset Road intersection
- Set a generator at North Market Street and Staunton Road intersection for the traffic signal during a power outage
- Inspected Train #1 Primary Basin Rake VFD at the Water Treatment Plant (WTP)
- Troubleshooted CO2 tank heater at the WTP
- Removed flags around the downtown after Veterans Day
- Replaced two photocells at the East Main Street Park
- Replaced 400W metal halide lamp in flag light at East Main Street Park
- Responded to a power outage along South Market Street
- Replaced and programmed timer for outlets at Prouty Plaza
- Repaired #3 contractor for power on the west end of the levee
- Replaced fixture top and 70W metal halide lamp on bollard light in Southwest quadrant
- Replaced the broken switch cover and wire in new pump at the Southview Lift Station

Water Distribution/Sewer Maintenance – Scott Taylor, Utility Foreman

- Marked numerous Ohio Utilities Protection Service tickets
- Completed numerous work orders for Billing and Collection
- Investigated numerous high consumption alerts
- Completed non-pay shut offs and reconnects as paid

- Repaired and replaced meters and radios that were not functioning for the Billing and Collection Office
- Replaced five water meters
- Replaced two water services
- Repaired three water main breaks
- Replaced three catch basins
- Located and updated GIS on West Main Street for Double Jay Construction
- Assisted with the placement of the Santa House on Prouty Plaza
- Prepared the snow removal equipment for the upcoming winter season
- Continued CCTV inspection for the 2023 Paving Program

Wastewater Treatment Plant – Ken Parks, Superintendent

- On November 24, the Southview Lift Station had another pump overload condition due to debris clogging the pump.
- On November 27, the plant's SCADA system stopped receiving telemetry data from the Southview Lift Station. Maintenance staff responded and found a failed power supply for the radio. The power supply was replaced and telemetry was restored.
- On December 2, staff attended Valve Maintenance Training that is hosted by the Water Treatment Plant staff.
- Due to supply chain issues, we are still waiting on delivery of two screw pump bottom bearings that were ordered on May 26, 2022.
- November Flow Data:
 - Average Daily Flow - 3.27 MGD
 - Maximum Daily Flow – 3.68 MGD
 - Monthly Total Flow – 88.29 MGD
- Calendar Year Flow Data:
 - Average Daily Flow – 5.92 MGD
 - Maximum Daily Flow – 15.92 MGD
 - Total Flow for YTD – 1,960.35 MGD

Water Treatment Plant – Gary Evans II, Superintendent

- Train #1 was put back into service
- Train #2 started draining this week
- Carbon Dioxide pressure switch failed. Replacements have been received and installed this week.
- West wellfield generator coolant line leak is being repaired

**Items of Interest
Engineering Department
December 2, 2022**

PROJ #	PROJECT TITLE	PROJECT STATUS
PUBLIC WORKS AND CITY FACILITY PROJECTS		
2015-32	State Route 41 Interconnect Phase 2 (PID 103488)	Phase 2 of the interconnect project will provide communication of signals at Marybill Drive and Dorset Road. Perram Electric, Inc., of Wadsworth, Ohio was awarded the contract. The Marybill signal poles are up and operational. A punch list is being created for this project. Curb and sidewalk work is complete at West Main Street and Marybill Drive. Project closeout of the contract is in the process. The City received reimbursement for the grant portion of the project; final payment has been processed for the contractor. Staff is monitoring the intersection for any signal timing or issues and closing out the project with ODOT.
2016-20	Dam Removal Feasibility Study	FlatLand Resources, LLC of Muncie, IN performed the feasibility study. US Fish and Wildlife Service is submitting a funding application to proceed with the project and working on the covenants with the property owner, Miami Conservancy District. Council authorized the removal of the Troy Low Dam. Staff continues to work with FlatLands, US FWS, Ohio EPA and Miami Conservancy District for project design, funding, covenants and restrictions, and management plan.
2018-12	West Main Street (SR 41) Corridor Improvements (PID 108662 and 110253)	<p>Council authorized Strand Associates, Inc. to design improvements along West Main Street from Market Street (i.e. Public Square) to I-75. Both project phases have been awarded federal funding totaling \$5,508,383, ODOT Urban Paving Program for \$860,000 and OPWC grant for \$600,000 (Phase 2 only). Staff continues to work with utility companies for the relocation of their utilities.</p> <p>Phase 1: Council granted authorization for Phase 1 of \$9,000,000. The contract was awarded to Double Jay Construction, Inc. of Englewood, Ohio. Construction continues to progress with continuation of the storm sewer installation towards downtown, curb placed between Ridge Avenue and Adams Street, underground electric for signals and street lighting installation between Ridge Avenue and Adams Street, and concrete sidewalk and drive approach between Ridge Avenue and Elm Street base was completed this week between Ridge Avenue and Adams Street.</p> <p>Phase 2: Utility coordination continues, appraisals have begun and Stage 3 comments have been received from ODOT. Design continues. Easement negotiations are ongoing.</p> <p>Utility (i.e. Duct Bank) Improvement: Project bids were opened with Council authorization of \$1,500,000. The contract was awarded to TC Holzen, Inc. of New Carlisle, Ohio. Construction has begun west of Ridge Avenue, progressing along the north side of West Main towards I-75.</p> <p>All questions for the West Main Street Improvements can be directed to mainstimprovements@primeeng.com.</p>
2018-15	Kidder Ditch Modeling & Rehabilitation	Council approved an agreement with Strand Associates, Inc. for modeling of Kidder Ditch improvements. Additionally, staff engaged Strand for the following items: FEMA submission of new flood plain boundaries, design of ditch improvements especially around bridges, negotiations of easements with residents for staff to enter the ditch for maintenance, and public education information to provide to residents along ditches in the City. Staff continues to work with residents to assist them in understanding the project and obtaining access to the ditch. Council granted authorization of \$810,000 for the Kidder Ditch Improvement Project. The contract was awarded to Performance Site Development of Fairborn, Ohio. Construction has started with the removal of trees and stumps, and some concrete channel repair near Stonyridge Bridge.

**Items of Interest
Engineering Department
December 2, 2022**

PROJ #	PROJECT TITLE	PROJECT STATUS
2019-02	Fire Station 11 Replacement	KZF Design, Inc. of Cincinnati, Ohio designed the project. Bilbrey Construction, Inc. of Dayton, Ohio was awarded the contract. The generator was installed on November 4. Final punch list items and administrative closeout activities are ongoing. The Community Open House has been scheduled for December 4 from 2:00-4:00 p.m.
2019-27	Madison Street Lift Station Pump Rehab	The City received a CDBG Critical Infrastructure Grant for funding to assist with the costs of the repair/rehabilitation of the Madison Street Stormwater Lift Station. Staff is finalizing a permanent easement along the east side of the lift station. Council increased the project authorization to \$1,000,000. The contract was awarded to Peterson Construction Company of Wapakoneta, Ohio, in the amount of \$880,000. A preconstruction meeting has been held. Due to long lead times of material delivery, the project will begin construction in the Spring 2023.
2019-23	Traffic Signal - West Main Street and Kings Chapel Drive (PID 113446)	ODOT awarded safety funding for the project. The contract was awarded to Perram Electric, Inc. of Wadsworth, Ohio. The signal went into operation on July 7. Timing is being tweaked to get it to operate at the greatest efficiency and to allow users of Kings Chapel Drive to enter/exit safely. The project is being closed out with ODOT. The signal's programming was finalized; the contractor's final payment and final change order is being processed.
2020-03	WWTP Aeration Blower Replacement/ Expansion	In order to allow for flow capacity for larger utility usage developers, staff recommended increasing the plant capacity as this is an opportune time to do so with the blower replacement. Council authorized an agreement addendum with Hazen & Sawyer to provide design services for the plant expansion to increase capacity. Council authorized \$14,000,000 for the construction project. The contract was awarded to Peterson Construction in the amount of \$10,777,000. Staff is working with Ohio EPA to finalize the loan for this project as authorized by Council. A preconstruction meeting occurred, and construction will begin in Spring 2023.
2020-12	South Stanfield Reconstruction Phase 1	The project is along S. Stanfield Rd. from W. Stanfield Rd. to Commerce Center Blvd. LJB, Inc. is the design engineer for the project. The contract was awarded to Finrock Construction Co. of Covington, Ohio. Final course of pavement is placed and temporary pavement markings has been completed. Permanent pavement markings will be placed in Spring 2023.
2021-16	East Main Street Resurfacing	The City received federal grant funding for the resurfacing of East Main Street from Mulberry Street to the east corporate boundary (past the Broadford Bridge). Choice One Engineering provided the plans for the project. ODOT has provided Stage 3 comments, plans are revised for Plans, Specifications & Engineering documents to be submitted last week. This resurfacing project is being ODOT and will be bid mid-2023. Participatory legislation will be on Council's December 5 agenda to provide for ODOT to proceed with this project. The City will be required to pay ODOT for the city's portion of the project prior to the beginning of paving. This is similar to the urban paving program.
2021-17	North Elm Street Resurfacing	The City received federal grant funding for the resurfacing and repair of North Elm Street from Main Street to the north corporate boundary. This project will be bid mid-2024. Choice One Engineering is providing the plans for the submittals to ODOT to meet Federal Highway Association (FHWA) requirements. Choice One Engineering and staff walked the area. Plans to be submitted for city review by the end of the year.

**Items of Interest
Engineering Department
December 2, 2022**

PROJ #	PROJECT TITLE	PROJECT STATUS
N/A	Miami Shores Golf Course Shed Equipment Structure	Council authorized bidding for a shed equipment structure for the Miami Shores maintenance operation. The project was advertised twice with no bids received. Council increased the project authorization to \$112,000. Bids were again opened July 7. The Board of Park Commissioners has awarded the contract, to the lowest and best bidder, in the amount of \$111,500 to Alpha Construction Indiana, Inc. Weather permitting, materials are to be delivered November 17. Construction should start November 21 and take two weeks to be completed.
2022-011	Cornish Water Main Replacement (Emergency)	Legislation will be on Council's December 5 agenda declaring as an emergency the water main repair for water main that has degraded. Staff plans to coordinate replacement of approximately 400 feet of water main and have the road repaved as quickly as possible.

ANNUAL PROJECTS

N/A	Sidewalk Program 2022 (Phase 14) East End & Fox Harbor	Phase 14 of the sidewalk program is generally in the southeast corner of town and Kings Chapel subdivision. The contract was awarded to L.J. DeWeese Co. Inc of Tipp City, Ohio. Construction has started on the east end, transition to Fox Harbor Drive and will continue until completed, weather permitting.
N/A	Sidewalk Program 2023 (Phase 15) East End & Fox Harbor	Phase 15 of the sidewalk program is generally in the Kings Chapel subdivision. Staff is out marking potential sidewalks for replacement and to be part of a sidewalk program next year.

SUBDIVISION PROJECTS

2021-11	Liberty Meadows	The preliminary plan for Liberty Meadows was approved by Planning Commission. Staff is reviewing construction plans for Phase 1 of the development and is working with the developer on the escrow agreement prior to this item being forwarded to Council for consideration.
2019-04 2020-19	The Reserve at Washington	Section 1 has intermediate asphalt installed and home construction continues. Council accepted the final plat of Section 2. Construction of the public improvements has reached substantial completion and housing construction is ongoing. Contractor installed the culvert and final grading. Developer is working to close Section 1 and enter into maintenance and guarantee.
2018-19	Halifax Villas	Single family housing, condos and the clubhouse construction continues. Construction of the cart path bridge and connecting path from the single family housing to the clubhouse is completed.
2018-25 2019-14	Heritage at Troy Country Club Heritage Village at Troy Country Club	Housing construction continues. The developer has requested that the Heritage at the Troy Country Club development be completed and put into maintenance bond. Staff and the developer's contractor are working towards completion of the final course of asphalt and punch list. Asphalt has been completed. Final Punch and closing of subdivision is underway.
2018-22; 2019-13; 2020-11; 2021-02	Fox Harbor	Section 5 has been completed, with final acceptance and the maintenance and guarantee bond in place. Section 6, construction is nearing completion, and punch list created. Section 7, has been completed, with final acceptance and the maintenance and guarantee bond in place. Section 8 public improvements are complete and housing construction continues. The final plat of Section 9 has been approved by Council; staff will work to finalize construction drawings.
2017-15; 2018-02	Stonebridge Meadows	Sections 6 and 7 has completed the requested maintenance items. Staff is awaiting the maintenance bonds for both sections.

**Items of Interest
Engineering Department
December 2, 2022**

PROJ #	PROJECT TITLE	PROJECT STATUS
2018-08; 2019-03	Halifax	Section 4 construction is completed and in the maintenance period. Section 5 home construction continues. Section 6 is pending review of development and construction documents.
2007-41	Pleasant View Estates	Section 3 unfinished sidewalks will be completed with the sidewalk repair program in 2022. Staff is not aware of proposed improvements being planned for the remaining land in the subdivision at this time. Sidewalks completed under Phase 13.
2000-50	Oakmont	Section 5 is awaiting final punch list and final course of asphalt. Plans are to get the punch list and asphalt completed to finish the plat via assessments to the adjacent property owners in 2023.
2018-07	Villages of Concord	A revised preliminary plan has been approved by Planning Commission. The County Map Department received a final plat that was not consistent with the approved plat from 2019. Planning Commission authorized adding the wording to the preliminary plan, "See Miami County Common Pleas Case No. 2019-CV00495", and the preliminary plan was signed. The plat was recorded by the County. Staff met with the developer to request compliance with subdivision regulations prior to beginning construction.

MEMORANDUM

TO: Patrick E.J. Titterington, Director of Public Service and Safety

FROM: Tim Davis, Development Director

DATE: December 2, 2022

SUBJECT: *Items of Interest Report*

I have attached two reports which summarize concerns that are being addressed by the Development Department from November 16, 2022 to November 30, 2022.

The first report shows all permit applications that were received. The permits have been separated by the wards they are located within. There were 21 permit applications received during this time period.

The second report contains the address, type of concern, and a summary of the current status of on-going property maintenance violations. Both open and closed concerns are listed. These concerns are separated by the wards of which they are located within. There were 15 violations addressed during this time period.

All costs associated with the removal of trash and elimination of noxious weeds will be invoiced to the property owner. Should the property owner fail to pay any invoice, the cost will be assessed to the property taxes where the violation occurred.

encl.

Permit Activity Report

November 16, 2022 - November 30, 2022

Project Address	Ward	Permit Type	Description	Assigned To	Permit Date	Total Fees
11 E MAIN ST	1	Sign Permit-Permanent	WALL SIGN AND VINYL GRAPHICS	Austin Eidemiller	11/30/2022	\$52.00
1149 E BENTLEY CIRCLE	1	Zoning-Residential-New	SINGLE FAMILY RESIDENCE	Taylor Bruner	11/30/2022	\$100.00
1145 E BENTLEY CIRCLE	1	Zoning-Residential-New	SINGLE FAMILY RESIDENCE	Taylor Bruner	11/30/2022	\$100.00
1141 E BENTLEY CIRCLE	1	Zoning-Residential-New	SINGLE FAMILY RESIDENCE	Taylor Bruner	11/30/2022	\$100.00
959 N MARKET ST	1	Sign Permit-Permanent	GROUND SIGN	Austin Eidemiller	11/30/2022	\$52.00
1407 SARATOGA DR	1	Zoning-Accessory-Residential	40 SQFT SHED ADDITION	Taylor Bruner	11/21/2022	\$25.00
301 E WATER ST	2	Sign Permit-Permanent	SIGN PERMIT	Austin Eidemiller	11/30/2022	\$50.00
301 E WATER ST	2	Change of Occupancy	OCCUPANCY - FAITH BUILT	Austin Eidemiller	11/30/2022	\$50.00
101 W MAIN ST	2	Sign Permit-Temporary	TEMPORARY SIGN	Austin Eidemiller	11/29/2022	\$26.00
715 W BENTLEY CIRCLE	2	Zoning-Residential-New	SINGLE FAMILY RESIDENCE	Taylor Bruner	11/22/2022	\$100.00
9-11 W MAIN ST	2	Certificate of Appropriateness	CERTIFICATE OF APPROPRIATENESS / DRO	Austin Eidemiller	11/22/2022	\$25.00
734 DEACON LANE	2	Zoning-Residential-New	SINGLE FAMILY RESIDENCE	Taylor Bruner	11/21/2022	\$100.00
809 S MARKET ST	3	Sign Permit-Permanent	GROUND SIGN	Austin Eidemiller	11/30/2022	\$52.00
37 VINCENT AVE	4	Zoning-Accessory-Residential	SHED	Taylor Bruner	11/30/2022	\$25.00
605 FOXTAIL CT	4	Zoning-Accessory-Residential	SHED	Taylor Bruner	11/30/2022	\$26.00
1355 ESSEX COURT	4	Fence Permit	FENCE	Taylor Bruner	11/29/2022	\$25.00
468 VINCENT AVE	4	Fence Permit	FENCE	Taylor Bruner	11/28/2022	\$25.00
8 HOBART CIRCLE	5	Fence Permit	FENCE	Taylor Bruner	11/23/2022	\$25.00
186 CHAPEL DR E	6	Fence Permit	FENCE	Taylor Bruner	11/25/2022	\$26.00
153 CHAPEL DRIVE W	6	Zoning-Accessory-Residential	SHED	Taylor Bruner	11/16/2022	\$25.00
2670 EXECUTIVE DRIVE	6	Zoning-Residential-New	SINGLE FAMILY RESIDENCE	Taylor Bruner	11/16/2022	\$100.00

Violation Activity Summary

November 16, 2022 - November 30, 2022

Case #	Case Date	Assigned To	Site Address	Ward	Type of Violation	Status	Description
20220617	11/29/2022	Taylor Bruner	1310 SARATOGA DR	1	ZONING PROBLEM	Open	11/29 Truck parked in established lawn area. Sent letter Certified. Follow up 12/8
20220616	11/28/2022	Austin Eidemiller	301 E WATER ST	2	ZONING PROBLEM	Closed	11/28 Commercial Business without Occupancy Permit. Reached out to owner. Owner to submit application this week 11/30 Occupancy application received. Closed.
20220620	11/29/2022	Taylor Bruner	721 MCKAIG AVE	2	NO OCCUPANCY PERMIT	Open	11/29 Converted Two-Family to Single-Family. Called property owner and made him aware he needs a Certificate of Zoning Compliance Permit. He will be in to apply. Follow up 12/8
20220619	11/29/2022	Taylor Bruner	891 N MARKET ST	2	SIGN VIOLATION	Closed	11/29 Temporary Sign not attached to building. Contacted business owner. Follow up 12/2 11/30 The event has already happened. Business owner is going to cut down the temporary sign. Close
20220611	11/22/2022	Taylor Bruner	1322 N MARKET ST	2	ZONING PROBLEM	Closed	11/22 Complaint for sale of a motor vehicle in yard. Violations were unfounded. Close
20220621	11/30/2022	Russell Long	1002 S CRAWFORD ST	3	TRASH & DEBRIS	Open	11/28 Inspected property, many items in front yard and side yard. Couches, chairs, shelf misc furniture. Follow up 12/7/22
20220622	11/30/2022	Russell Long	E WEST ST	3	ZONING PROBLEM	Open	11/28 Quite a bit of Graffiti on power box of RR crossing. Going to attempt to contact CSX to get resolution. Follow up 12/7/22
20220615	11/23/2022	Taylor Bruner	216 MOREHEAD ST	3	ZONING PROBLEM	Open	11/23 Truck/Trailer parked in yard. Sent Certified/Certificate. Follow up 12/21
20220612	11/22/2022	Taylor Bruner	37 VINCENT AVE	3	ZONING PROBLEM	Open	11/22 Complaint for possible Teenager living in shed. Also the shed appears to have been moved without a permit. Performing inspection 11/23 with assistance from Troy PD. 11/30 Teenager is using the shed as a hangout spot". Advised the property owner the shed must be utilized for storage and not lounging. Shed with no permit. Property owner said he will be in to apply. Follow up 12/2"
20220613	11/22/2022	Taylor Bruner	37 VINCENT AVE	3	PROPERTY MAINTENANCE	Closed	11/22 Markings" on Shed. Checking with Law Director to make sure it meets 302.9 of the 2021 IPMC. Follow up 11/23 11/30 Freedom of Speech Sign. Close"
20220614	11/22/2022	Taylor Bruner	2508 ST ANDREWS DR	5	ZONING PROBLEM	Open	11/22 Complaint for shed without permit/paver install/etc. on neighboring property. Doing inspection 11/23 11/23 Owner is doing landscaping on side of house, pathway. Permit is not necessary, however shed needs to have a permit. Spoke to property owner. He will come in this week. Follow up 12/2
20220607	11/16/2022	Taylor Bruner	1470 HENLEY RD	5	TRASH & DEBRIS	Closed	11/15 Complaint for Litter around Dumpster. Mattress is outside. Called property management, they will address it. Follow up 11/23 11/23 All items have been cleaned. Close
20220608	11/16/2022	Taylor Bruner	1428 HENLEY RD	5	TRASH & DEBRIS	Closed	11/15 Complaint for Litter around the property. Doing inspection 11/16 11/16 Mattress in rear of property. Called property owner. Follow up 11/23 11/23 All items have been cleaned. Close
20220610	11/16/2022	Taylor Bruner	1502 CHESHIRE RD	5	ZONING PROBLEM	Closed	11/16 Jeep in yard. Sent friendly. Follow up 11/18 11/18 Jeep has been removed from yard. Close
20220606	11/16/2022	Taylor Bruner	153 CHAPEL DR W	6	ZONING PROBLEM	Closed	Complaint for Shed no permit. Doing inspection 11/16. Owner came in for permit. Close

December 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5 Council Meeting 7:00 pm Council Chambers	6 Park Board Meeting 4:00 pm Council Chambers	7	8	9	10
11	12 Council Committee Meeting 6:00 pm Council Chambers	13	14 Planning Commission Meeting 3:30 pm Council Chambers	15	16	17
18	19 Council Meeting 7:00 pm Council Chambers	20	21 Recreation Board Meeting 4:00 pm Hobart Arena	22	23 City Offices Closed	24 Christmas Eve
25 Merry Christmas 	26 City Offices Closed	27	28 Planning Commission Meeting 3:30 pm Council Chambers	29	30	31