

APPLICATION FOR SIGN PERMIT

(A SEPARATE APPLICATION MUST BE FILED FOR EACH TYPE OF SIGN)



Address of Project: _____

Name of Business: _____

Applicant Name: _____

Mailing Address: _____

Daytime Phone: _____

Email: _____

Contractor Name: _____

Mailing Address: _____

Daytime Phone: _____

Property Owner Name: _____

Mailing Address: _____

Daytime Phone: _____

Are you a New Tenant? Yes No

Lot Frontage: _____

Materials: _____

Building Frontage: _____

Building Setback: _____

Number of Faces: _____

Top of New Sign from Grade: _____

Manner of Fastening: _____

Cost of Sign: _____

Type of Proposed Sign

Free Standing
Wall
Roof
Other

Projecting
Marquee
Off-Site
Internal Illumination

Billboard
On-Site
Canopy/Awning
Reface Only

Actual Dimensions of Proposed Sign(s)

Quantity: _____ Length: _____ Width: _____ Height: _____ Total Area: _____

Actual Dimensions of Similar Existing Sign(s) (if applicable)

Quantity: _____ Length: _____ Width: _____ Height: _____ Total Area: _____

Sign Full Name ***Processing time: 7-10 business days**

By signing this application, I acknowledge that I am authorized by the owner to make this application. I agree to allow City of Troy employees to enter the property in order to complete necessary inspections. I agree to conform to all applicable laws of the City.

Signature: _____

Date: _____

Development Department
102 S. Market St.
Troy, OH 45373
Phone: (937) 339-9481
Fax: (937) 339-9341
www.troyohio.gov

Office Use Only

Zoning District: _____

Permit Issued By: _____

Historic District

Date: _____

- Yes
- No

Refer to Permit No: _____

Flood Zone

- Yes
- No

Approval Contingent Upon the Following:

Sign Fee	\$25.00
Total Sq. Ft. X \$0.50 (excludes reface)	
Total Amount	
<u>Date:</u>	<u>Receipt No.</u>
