



**RIGHT-OF-WAY
CERTIFICATE OF REGISTRATION APPLICATION**

Business Name: _____ Phone: _____
 Business Address: _____
 Contact Person: _____ Phone: _____
 Contact Person Address: _____ Email: _____

SYSTEM REPRESENTATIVE(S) TO BE CONTACTED AT ALL TIMES IN CASE OF EMERGENCY

	Name:	Business Phone	Mobile Phone:	Email:
#1:	_____	_____	_____	_____
#2:	_____	_____	_____	_____
#3:	_____	_____	_____	_____

PROVIDE THE FOLLOWING INFORMATION AS PART OF THIS APPLICATION:

(1) APPLICATION OF REGISTRATION

Applicant shall complete the information above.

(2) CERTIFICATES OF INSURANCE

Applicant shall provide certificate of insurance meeting the requirements of Section 903.08(b)(3) and 903.08(b)(5) [if applicable] of the Codified Ordinances of the City of Troy. Per Section 903.08(b)(6), the City reserves the right in unusual circumstances to require any other insurance coverage deemed reasonably necessary after review of any proposal submitted by Applicant.

Please Note: Those Applicants maintaining at all times a book value in excess of twenty million dollars (\$20,000,000) may submit a statement requesting to self-insure, pursuant to Section 903.08(b)(7).

(3) WORKER'S COMPENSATION

Applicant shall provide documentation that it maintains standard workers' compensation insurance as required by Law, pursuant to Section 903.08(b)(9).

(4) CERTIFICATE OF INCORPORATION

If Applicant is not a natural person, the Applicant shall provide a copy of the certificate of incorporation (or its legal equivalent), as recorded and certified to by the secretary of state (or legal equivalent) in the state or country in which incorporated, pursuant to Section 903.08(b)(10).

(5) PUCO AND/OR FCC CERTIFICATE OF AUTHORITY

A copy of the Person's certificate of authority (or other acceptable evidence of authority to operate) from the Public Utilities Commission of Ohio and/or the Federal Communications Commission and any other approvals, permits, or agreements as set out in Section 903.07, pursuant to Section 903.08(b)(11).

(6) APPLICANT'S ABILITY TO PERFORM (IF REQUIRED BY CITY)

Upon request of the City, a narrative (or if applicable PUCO/FCC application information) describing Applicant's proposed activities in the City including Credible information detailing Applicant's financial, managerial, and technical ability to fulfill Applicant's obligations under the Chapter 903 and carry on Applicant's proposed activities, pursuant to Section 903.08(b)(12).

(7) DELINQUENT TAXES OR OTHER OBLIGATIONS

A statement certifying that the Applicant is not delinquent on any taxes or other obligations owed to the IRS, the City of Troy, Miami County, or State of Ohio, pursuant to Section 903.08(c)(4).



(8) PERMANENT SECURITY FUND

Upon the approval of the Certificate of Registration, the Applicant, in order to ensure the full and complete compliance with, and performance under the Chapter 903 of Codified Ordinances, including any costs, expenses, damages or loss the City pays or incurs because of any failure attributable to the Provider to comply with the codes, ordinances, rules, regulations or permits of the City, shall, in the amount of twenty thousand dollars (\$20,000.00) establish a permanent security fund with the City by depositing the required amount in cash, provide an unconditional letter of credit, or other instrument acceptable to the City, or furnish and file with the City a performance bond in the required amount from a company licensed to do business in the State of Ohio, which such performance bond, security fund, letter of credit or other instrument shall be maintained at the sole expense of the Provider so long as the Provider has Facilities located in the Right-of-Way, pursuant to Section 903.08(d).

(9) CONSTRUCTION AND MAINTENANCE PLAN

A Construction Plan including, but not be limited to, all currently scheduled and/or anticipated Construction or maintenance projects shall be filed at the time of initial Application and by January 1st of each following year. This plan must be submitted pursuant to Section 903.09(a).

(10) MAPPING DATA

Upon Application for a Certificate of Registration, or within ninety (90) days after initial application, a Provider shall provide mapping regarding the location of its Facilities in the Right-of-Way, pursuant to Section 903.09(b).

(11) PROVIDER'S OBLIGATION

A Provider who owns a utility pole that is being replaced shall notify the City of Troy, Ohio, and all other attaching Providers on the existing utility pole that the pole is being replaced and ensure the orderly transfer of attachments to the replacement utility pole. Within ninety (90) days of the date on which such notice is sent, all attaching Providers shall transfer their attachments to the replacement pole. A Provider who fails to move attachments within ninety (90) days, per Section 903.08(d) of the Codified Ordinances the City may call upon the permanent security fund to complete the transfer of the attachments. Once all the attachments are transferred, the Provider who owns the existing utility pole and replacement pole shall remove the existing utility pole and complete restoration within thirty (30) days. Upon request, the Director of Public Service and Safety may grant said Providers additional time for good cause shown.

(12) ADDITIONAL INFORMATION (IF REQUIRED BY CITY)

The City reserves the right to request any additional information as necessary to ensure compliance with Sections 903.01 through 903.99 of the Codified Ordinances of the City of Troy and any such additionally requested information shall be attached hereto.

(13) CERTIFICATE OF REGISTRATION FEE

Fee for Certificate of Registration is \$500, pursuant to Section 903.21 and Fee Schedule, amended from time to time. The fee shall be paid by check or cash within fifteen (15) days of the invoice issued by the City. The Certificate of Registration, if granted, shall not be issued until such fee is paid.

Please Note: Per Section 903.12, the term of each Certificate of Registration granted or any renewal is for five (5) years.

SIGNATURE REQUIRED

The undersigned agrees to all terms, conditions and restrictions of the Certificate of Registration Application, and to all the City of Troy ordinances, rules, and regulations, including the precautions for the protection of the public and all utilities within the public Right-of-Way and to any and all installation in and around. If work done under this Certificate of Registration involves or endangers structures belonging to others, the undersigned shall immediately notify the owner.

This Certificate of Registration may be terminated by the City Engineer for non-compliance and/or violation of any of the conditions, restrictions and or regulations per Section 903.15.

In addition to a Certificate of Registration, Providers shall obtain any and all regulatory approvals, permits, authorizations, or licenses necessary for the offering or provision of such Services from the appropriate federal, state and local authorities and upon the City's request, shall provide copies of such documents to the City. Further, a Certificate of Registration issued pursuant to this Chapter shall not entitle a Provider to use, alter, convert to, or interfere with, the Facilities, easements, poles, conduits, lines, pipelines, wires, fiber, cable, or any other real or personal property of any kind whatsoever under the management or control of the City, pursuant to Section 903.07.

Per Section 903.19, Providers seeking to perform work activities in the Right-of-Way shall obtain a Right-of-Way permit from the City Engineer prior to commencing work.

The undersigned further agrees to be fully responsible for his operations, and to hold the City of Troy harmless from any and all claims, damages, and causes for action whatsoever which may rise from work performed under this certificate of registration.

Signature: _____

Title: _____

Print Name: _____

Date: _____

OFFICE USE ONLY

Application received by: _____

Date: _____

Certificate approved by: _____

Date: _____